

Municipality of Souris-Glenwood

REGULAR COUNCIL MEETING - MINUTES

Tuesday January 13th, 2015

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, January 13th, 2015 at 7:00 p.m.

Members Present: Mayor Darryl Jackson, Councillors Sandra Denbow, Mark Gillis, Joseph Goodwill, William Tanguay, Darcy Gerow (entered meeting at 7:12 p.m.), CAO Charlotte Parham and Assistant CAO Lisa Greig attended

Regrets: Councillor Gerald Williams

Access TV: Present

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2015-021

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

Resolution No. 2015-022

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the minutes of the Special Meeting of Council held Tuesday, January 6th, 2015 be adopted as circulated.

CARRIED

4. Matters Arising from the Minutes

5. Hearings

6. Delegations:

a) 7:15 p.m. – Southwest Weed District – Andrew Lewis

Mr. Andrew Lewis, Supervisor of Southwest Weed District Operations, attended the meeting to update Council on the operations of the program. Changes to the use of cosmetic chemicals for weed spraying with the passing of Bill 55. Also possible area boundary changes with the amalgamation of municipalities within the District. Mayor Jackson thanked Mr. Lewis for attending the meeting.

7. Finance

Resolution No. 2015-023

Moved by Councillor M. Gillis: Seconded by Councillor D. Gerow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment of accounts to January 13th, 2015 represented by (manual) Cheque No. 998745 to 998763 for a total of \$77,135.59.

CARRIED

8. Correspondence

a) Souris Survivor Bonspiel

Resolution No. 2015-024

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood support the request of the Souris Curling Club to obtain a Community Event Permit for March 31st to April 5th, 2015 for the Souris Survivor Bonspiel to be held at the Souris & Glenwood Memorial Complex.

CARRIED

b) YWCA – Women of Distinction Awards – 2015 – information package – filed

9. Building Permits

10. Bylaws

a) By-law No. 01-2015 - Organization By-law – 2nd reading & 3rd reading

Resolution No. 2015-025

Moved by Councillor W. Tanguay: Seconded by Councillor J. Goodwill

BE IT RESOLVED that By-law No. 01-2015, being a By-Law of the Municipality of Souris-Glenwood to establish the organization of the municipality be given 2nd reading.

CARRIED

Resolution No. 2015-026

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that By-law No. 01-2015, being a By-Law of the Municipality of Souris-Glenwood to establish the organization of the municipality be given 3rd reading.

Recorded Vote:

D. Jackson – For

S. Denbow – For

M. Gillis – For

J. Goodwill – For

W. Tanguay - For

CARRIED

b) By-law No. 02-2015 – Procedures By-law – 2nd reading & 3rd reading

***Note: Councillor D. Gerow entered meeting

Resolution No. 2015-027

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that By-law No. 02-2015, being a By-Law of the Municipality of Souris-Glenwood to regulate the proceedings and conduct of the council and the committees thereof be given 2nd reading.

CARRIED

Resolution No. 2015-028

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that By-law No. 02-2015, being a By-Law of the Municipality of Souris-Glenwood to regulate the proceedings and conduct of the council and the committees thereof be given 3rd reading.

Recorded Vote:

D. Jackson – For

S. Denbow – For

D. Gerow – For

M. Gillis – For

J. Goodwill – For

W. Tanguay - For

CARRIED

c) By-law No. 03-2015 – Indemnity By-law – 2nd reading & 3rd reading

Resolution No. 2015-029

Moved by Councillor S. Denbow: Seconded by Councillor M. Gillis

BE IT RESOLVED that By-law No. 03-2015, being a By-Law of the Municipality of Souris-Glenwood to provide for the payment of indemnities to members of council and remuneration of expenses to members of council, officers and employees be given 2nd reading.

CARRIED

Resolution No. 2015-030

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

BE IT RESOLVED that By-law No. 03-2015, being a By-Law of the Municipality of Souris-Glenwood to provide for the payment of indemnities to members of council and remuneration of expenses to members of council, officers and employees be given 2nd reading.

Recorded Vote:

D. Jackson – For

S. Denbow – For

D. Gerow – For

M. Gillis – For

J. Goodwill – For

W. Tanguay - For

CARRIED

d) By-law No. 04-2015 – Employee By-law – 2nd reading & 3rd reading

Resolution No. 2015-031

Moved by Councillor S. Denbow: Seconded by Councillor M. Gillis

BE IT RESOLVED that By-law No. 04-2015, being a By-Law to provide for all employees that are not covered by a collective agreement, a policy covering standard of hours of work, annual vacations, vacation pay, termination of an employee, bereavement leave and sick leave be given 2nd reading.

CARRIED

Resolution No. 2015-032

Moved by Councillor D. Gerow: Seconded by Councillor J. Goodwill

BE IT RESOLVED that By-law No. 04-2015, being a By-Law to provide for all employees that are not covered by a collective agreement, a policy covering standard of hours of work, annual vacations, vacation pay, termination of an employee, bereavement leave and sick leave be given 3rd reading.

Recorded Vote:

D. Jackson – For

S. Denbow – For

D. Gerow – For

M. Gillis – For

J. Goodwill – For

W. Tanguay - For

CARRIED

11. General Business

a) Policies

i. Policy No. 04-2015 – Purchasing and Disposal Policy

Resolution No. 2015-033

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood accept the Policy 04-2015- Municipality of Souris-Glenwood Purchasing and Disposal Policy – as of January 13th, 2015 as presented.

BE IT FURTHER RESOLVED that the Council and CAO will review and amend the above Policy as required.

CARRIED

b) Reports

i. Public Works Report – Committee meeting items reviewed

a. Purchase Snowblade

Resolution No. 2015-034

Moved by Councillor W. Tanguay: Seconded by Councillor J. Goodwill

WHEREAS the Public Works Committee has met and reviewed quotes for the purchase of a Snowblade attachment for the 2014 Case 521F Wheel Loader;

THEREFORE BE IT RESOLVED that Council approve the recommendations of the Committee to purchase a SB 4200 Series 4 in 1 Reactor Snowblade Model: SB421016 from Hitrac (1974) Inc. in the amount of \$11,595.00 plus appl. taxes.

CARRIED

b. Disposal Surplus Equipment

Resolution No. 2015-035

Moved by Councillor W. Tanguay: Seconded by Councillor J. Goodwill

WHEREAS the Public Works Committee has met and discussed the reuse/disposal of the 1984 Chev Pumper used by the Fire Department;
AND WHEREAS it has been deemed that the above vehicle is no longer required by the Municipality of Souris-Glenwood;
BE IT RESOLVED that the above vehicle be advertised for sale, as is, in accordance with the disposal of surplus equipment policy, with a reserve bid of \$ 5,000.00.

CARRIED

ii. Committee Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Memorial Complex Operating Board
- Fire Department
- Avalon Theatre Operating Board

iii. CAO Report

a. Course Attendance

i) Water & Wastewater School

Resolution No. 2015-036

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize Darcy Dunbar to attend the MB Water and Wastewater School 2015 from February 17th – 20th, 2015, held at Red River College, Winnipeg registration of \$800.00 and expenses incurred be paid in accordance with By-law No. 03-2015.

CARRIED

ii) Financial Plan Training Session

Resolution No. 2015-037

Moved by Councillor D. Gerow: Seconded by Councillor M. Gillis

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize Charlotte Parham CAO and Lisa Greig Assistant CAO to attend the Financial Plan Template Training Session being held in Brandon on Monday, January 19th, 2015 and expenses incurred be paid in accordance with By-law No. 03-2015.

CARRIED

iii) PUB – Utility Rate Application Seminar

Resolution No. 2015-038

Moved by Councillor S. Denbow: Seconded by Councillor M. Gillis

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize Charlotte Parham, CAO and designate to attend the “Utility Rate Application Boot Camp” Seminar being held in Brandon on Friday, January 23rd, 2015 and expenses incurred be paid in accordance with By-law No. 03-2015.

CARRIED

12. Unfinished Business

13. Notice of Motion

14. Adjournment

Resolution No. 2014-039

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Regular Meeting of Council does now adjourn at 8:40 p.m. to meet again at regular scheduled Council meeting on Tuesday, January 27th, 2015 at 7:00 p.m.

CARRIED

Mayor Darryl Jackson

CAO Charlotte Parham