

# Municipality of Souris-Glenwood

## REGULAR COUNCIL MEETING - MINUTES

Tuesday May 26<sup>th</sup>, 2015

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, May 26<sup>th</sup>, 2015 at 7:00 p.m.

**Members Present:** Mayor Darryl Jackson, Councillors Sandra Denbow, Darcy Gerow, Mark Gillis, Joseph Goodwill, William Tanguay, Gerald Williams  
CAO Charlotte Parham and Assistant CAO Lisa Greig attended

### **Regrets:**

**Access TV:** Absent

### **1. Call to Order**

### **2. Adoption of the Agenda**

#### **Resolution No. 2015-102**

Moved by Councillor S. Denbow: Seconded by Councillor M. Gillis

**BE IT RESOLVED** that the agenda be adopted as presented.

**CARRIED**

### **3. Adoption of the Minutes**

- a. Regular Meeting – May 12<sup>th</sup>, 2015

#### **Resolution No. 2015-103**

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the minutes of the Regular Meeting of Council held May 12<sup>th</sup>, 2015 be adopted as circulated.

**CARRIED**

### **4. Matters Arising from the Minutes**

\*\*\* Note: Councillors D. Gerow and G. Williams entered the meeting

### **5. Hearing**

- a. 7:15p.m. – Variation Order Application 2015-02  
– 111 2<sup>nd</sup> Avenue West – Dale Hodge

#### **Resolution No. 2015-104**

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

**BE IT RESOLVED**, that the Regular Council Meeting be recessed and that Council proceed with the Public Hearings to deal with the Variation Order Application No. 2015-02 for Dale Hodge – 111 2<sup>nd</sup> Avenue West.

**CARRIED**

Mr. Dale Hodge attended the hearing to answer any questions from the board. No written or verbal submissions “*against*” were received. Notification was given as required by *The Planning Act*, of the Hearing and of their right to make representation. The variation order application was reviewed by the board.

#### **Resolution No. 2015-105**

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

**BE IT RESOLVED**, that the Public Hearing does now adjourn and Council continue with the Regular Meeting.

**CARRIED**

**Resolution No. 2015-106**

Moved by Councillor S. Denbow: Seconded by Councillor M. Gillis

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorizes the approval of the application of Dale Hodge

- Variation Application Order No. 2015-02

- a) To reduce the required minimum front yard from 15 (fifteen) feet to 5 (five) feet and 8 (eight) inches  
To allow for the addition to the existing dwelling of a mud room

Location: Lot 4, Block 22 Plan 17 – 111 2<sup>nd</sup> Avenue West

**CARRIED**

**6. Delegations**

**7. Finance**

- a. Approval of Accounts to May 26<sup>th</sup>, 2015

**Resolution No. 2015-107**

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood approve for payment of accounts to May 26<sup>th</sup>, 2015 represented by Cheque Nos. 000400 to 000458 for a total of \$310,738.08.

**CARRIED**

**8. Correspondence**

- a. Community Event Permit Request – July 10<sup>th</sup>, 2015 Souris Events

**Resolution No. 2015-108**

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood support the request of the Souris Events Committee to obtain a Community Event Permit for July 10<sup>th</sup>, 2015 for the Beverley Mahood Concert to be held at the Souris & Glenwood Memorial Complex.

**CARRIED**

- b. Community Event Permit Request – July 11 & 12<sup>th</sup>, 2015 Souris Fair

**Resolution No. 2015-109**

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood support the request of the Souris & Glenwood Ag Society to obtain a Community Event Permit for July 11<sup>th</sup> and 12<sup>th</sup>, 2015 for the annual fair and rodeo to be held at the Souris & Glenwood Fair Grounds.

**CARRIED**

- c. AMM – 2015 June District Meeting – June 18<sup>th</sup>, 2015,

**Resolution No. 2015-110**

Moved by Councillor W. Tanguay: Seconded by Councillor J. Goodwill

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorizes Council members and CAO to attend the AMM 2015 Western District Meeting be held at the Keystone Centre in Brandon on Thursday June 18<sup>th</sup>, 2015 with expenses incurred be paid in accordance with By-law No. 04-2015.

**CARRIED**

**Resolution No. 2015-111**

Moved by Councillor S. Denbow: Seconded by Councillor G. Williams

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood, authorize the Mayor and CAO to prepare a resolution to be forwarded to the AMM Western District Meeting for consideration regarding the changes to the Provincial Dutch Elm Disease Program.

**CARRIED**

- d. AMM – 2015 Western District Annual Golf Tournament

**Resolution No. 2015-112**

Moved by Councillor J. Goodwill: Seconded by Councillor D. Gerow

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorizes the entry of a team to attend the AMM Western District Golf Tournament to be held in Deloraine, MB on Thursday, July 16<sup>th</sup>, 2015 with expenses incurred be paid in accordance with By-law No. 04-2015.

**CARRIED**

- e. Prairie Mountain Health – Stakeholder Meetings-  
Council information

- f. AMM – Request to provide PST Costs Incurred

A notice was received from AMM requesting municipalities to submit PST costs incurred in 2014. The figures will be utilized for campaign strategy purposes in the upcoming 2016 provincial election.

- g. Western Economic Diversification Canada – Canada 150  
Community Infrastructure Program

Information was received in regards to applications being accepted until June 17<sup>th</sup>, 2015 for the Canada 150 Community Infrastructure Program Grants.

- h. MB Infrastructure & Transportation – MB Community  
Emergency Preparedness Award – Council information

- i. Prairie Mountain Municipal Health Committee Meeting – June  
15<sup>th</sup>, 2015 – Council information

**9. Building Permits**

- a. Permit Approvals

- i. 2015-08 - Lot 12-13 Block 111 Plan 60 - Construction of Storage  
Garage

**Resolution No. 2015-112**

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:  
2015-08 – Lot 12 – 13 Block 111 Plan 60 – Construction of Storage Garage

**CARRIED**

- ii. 2015-13 - Lot 2 Plan 473349 - Construction of Single Family  
Dwelling

**Resolution No. 2015-113**

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:  
2015-13 – Lot 2 – Plan 473349 – Construction of Single Family Dwelling

**CARRIED**

- iii. 2015-14 - Lot 16 Plan 21024 – Addition to existing Single Family Dwelling

**Resolution No. 2015-114**

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2015-14 – Lot 16 – Plan 21024 – Addition to existing Single Family Dwelling

**CARRIED**

**Resolution No. 2015-115**

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood approves the Building Permit/Inspection report as submitted by the Building Inspector including Building Permit Nos. to 2015-14 and Demolition Permits to DP02-2015 as of May 26<sup>th</sup>, 2015.

**CARRIED**

**10. By-laws – 1<sup>st</sup> readings**

- a. By-law No. 05-2015 – Borrowing Funds – Infrastructure Development Forrest Avenue East- Residential lots

**Resolution No. 2015-116**

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that By-law No. 05-2015, being a By-law to Borrow Funds for the Infrastructure Development of Residential Lots be given 1<sup>st</sup> reading.

**CARRIED**

- b. By-law No 06-2015 – Create an Urban Ward Property Development Infrastructure Reserve Fund

**Resolution No. 2015-117**

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

**BE IT RESOLVED** that By-law No. 06-2015, being a by-law to create an Urban Ward Property Development Infrastructure Reserve Fund be given 1<sup>st</sup> reading.

**CARRIED**

- c. By-law No. 07-2015 – Create a Fire Equipment Reserve Fund

**Resolution No. 2015-118**

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

**BE IT RESOLVED** that By-law No. 07-2015, being a by-law to create a Fire Equipment Reserve Fund be given 1<sup>st</sup> reading.

**CARRIED**

- d. By-law No. 08-2015 – Create a Memorial Complex Reserve Fund

**Resolution No. 2015-119**

Moved by Councillor S. Denbow: Seconded by Councillor J. Goodwill

**BE IT RESOLVED** that By-law No. 08-2015, being a by-law to create a Memorial Complex Reserve Fund be given 1<sup>st</sup> reading.

**CARRIED**

- e. By-law No. 09-2015 – 2015 Tax Levy

**Resolution No. 2015-120**

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

**BE IT RESOLVED** that By-law No. 09-2015, being a by-law to Levy for Taxes for 2015 be given 1<sup>st</sup> reading.

**CARRIED**

**11. General Business**

- a. Policies
- b. Reports
  - i. Public Works Report – Committee meeting items reviewed
  - ii. Committee Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Parks Board
- Beautification Committee
- Personnel Committee

- a. Hiring of Summer Staff

**Resolution No. 2015-121**

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize the hiring of summer staff as per recommendations of the Personnel Committee as attached.

**CARRIED**

- b. Staff Salary

**Resolution No. 2015-122**

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize staff salaries adjustments as of June 1<sup>st</sup>, 2015 as per recommendations of the Personnel Committee as attached.

**CARRIED**

- iii. CAO Report

**12. Unfinished Business**

**13. Notice of Motion**

**14. Adjournment**

**Resolution No. 2014-123**

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the Regular meeting of Council does now adjourn at 10:00 p.m. to meet again on Tuesday, June 9<sup>th</sup>, 2015 at 7:00 p.m.

**CARRIED**

---

Mayor Darryl Jackson

---

CAO Charlotte Parham