

# **Municipality of Souris-Glenwood**

## **REGULAR COUNCIL MEETING - MINUTES**

Tuesday, April 12<sup>th</sup>, 2016

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, April 12<sup>th</sup>, 2016 at 7:00 p.m.

**Members Present:** Mayor Darryl Jackson, Councillors Sandra Denbow, Darcy Gerow, Mark Gillis, Joseph Goodwill, William Tanguay, and Gerald Williams  
CAO Charlotte Parham

### **Regrets:**

**Access TV:** Present

### **1. Call to Order**

### **2. Adoption of the Agenda**

#### **Resolution No. 2016-079**

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the agenda be adopted as presented.

**CARRIED**

### **3. Adoption of the Minutes**

- a. Regular Meeting – March 22<sup>nd</sup>, 2016

#### **Resolution No. 2016-080**

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

**BE IT RSOLVED** that the minutes of the Regular Meeting of Council held March 22<sup>nd</sup>, 2016 be adopted as circulated.

**CARRIED**

### **4. Matters Arising from the Minutes**

### **5. Hearing**

### **6. Delegations**

- a. Paul Simister – Forrest Avenue Development

Mr. Paul Simister and Mr. Glen Tosh attended the meeting to discuss with Council the proposed duplex development proposed for 230 and 236 Forrest Avenue East. Brent Fallis, Building Inspector attended meeting to answer any questions. Mr. Simister explained the layout and the outside finish of the units. Following questions Council thanked the delegation for attending.

### **7. Finance**

- a. Approval of Accounts to April 12<sup>th</sup>, 2016

#### **Resolution No. 2016-081**

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood approve for payment of accounts to April 12<sup>th</sup>, 2016 represented by Cheque Nos. 10001591 to 10001657 for a total of \$393,412.31.

**CARRIED**

## 8. Correspondence

- a. Manitoba Municipal Government – 2016 General Assistance Grant first payment received in the amount of \$171,851.89, with second payment to be received July 31, 2016
- b. AMM News Bulletin – April 6, 2016 – council information

## 9. Building Permits

- a. Building Permit Fee schedule

### Resolution No. 2016-082

Moved by Councillor W. Tanguay: Seconded by Councillor J. Goodwill

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood accept the Building Permit Fee Schedule as recommended by the Property Development Committee, effective as of January 1<sup>st</sup>, 2016, as attached.

**CARRIED**

- b. Building Permit Applications

- i. 2016-08 – Construction of Office Building

### Resolution No. 2016-083

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2016-08 – NE 3 – 8 – 21 – Construction of Office Building

**CARRIED**

- ii. 2016-09 – Lot 3 – Plan 56395 – Construction of Dwelling Unit

### Resolution No. 2016-084

Moved by Councillor G. Williams: Seconded by Councillor S. Denbow

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2016-09 – Lot 3 Plan 56395 – 230 Forrest Avenue East - Construction of Two Family Dwelling Unit (Duplex)

**AND FURTHER BE IT RESOLVED** that construction may commence when all conditions set out by the building inspector are completed.

**CARRIED**

- iii. 2016-10 – Lot 4 – Plan 56395 – Construction of Dwelling Unit

### Resolution No. 2016-085

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2016-10 – Lot 4 Plan 56395 – 236 Forrest Avenue East - Construction of Two Family Dwelling Unit (Duplex)

**AND FURTHER BE IT RESOLVED** that construction may commence when all conditions set out by the building inspector are completed.

**CARRIED**

- c. Development Permit Applications

- i. 2016-02 – SW ¼ 1 – 8 – 21 – Placement of Communication Tower

### Resolution No. 2016-086

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood approves the following development permit as recommended by the Building Inspector:

2016-02 – – SW ¼ 1 – 8 – 21 – Placement of a Communication Internet Tower

**CARRIED**

d. Subdivision Proposal

i. 230 and 236 Forrest Avenue East

**Resolution No. 2016-087**

Moved by Councillor S. Denbow: Seconded by Councillor M. Gillis

**WHEREAS** the Council for the Municipality of Souris-Glenwood has approved the construction of a two family dwelling unit on each 230 and 236 Forrest Avenue East; **AND WHEREAS** the developer has indicated that it is the wish to subdivide the above lots so each unit can be sold as an individual property;

**THEREFORE BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood approve in principal the proposed subdivision application of the above stated properties;

**AND FURTHER BE IT RESOLVED** that the developer is responsible for the subdivision application process and all related costs.

**CARRIED**

**10. By-laws**

**11. General Business**

a. Policies

b. Reports

i. Public Works Report – Public Works Committee Meeting of April 7<sup>th</sup> , 2016 was reviewed

1) Drainage Agreement

**Resolution No. 2016-088**

Moved by Councillor J. Goodwill: Seconded by Councillor G. Williams

**WHEREAS** the area of land Block 107 Plan 45 BLTO in SE ¼ 4 - 8 - 21 WPM is prone to flooding and excess moisture due in part to poor water drainage;

**AND WHEREAS** the Municipality of Souris-Glenwood deems it necessary to install a drainage swale along the boundaries of the above property to improve drainage of the neighbourhood;

**AND WHEREAS** the property owners have agreed to the installation to said drainage swale;

**THEREFORE BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood enter into an easement agreement with Norman Dennis Philip and Elizabeth Anne Groves Philip as prepared by Meighen Haddad LLP.

**CARRIED**

2) Hiring Staff

**Resolution No. 2016-089**

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize the hiring of staff as per recommendations of the Personnel Committee as attached.

**CARRIED**

ii. Committee Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Souris Parks Board
- Souris-Glenwood CDC
- VPL Board
- Beautification
- Avalon Theatre
- Airport Commission
- AMM – Mayors, Reeves, CAO meeting

iii. CAO Report

a) Mutual Aid Agreement

**Resolution No. – 2016-090**

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

**WHEREAS** the Grand Valley Mutual Aid District Agreement states that the 1<sup>st</sup> call for a second department response for Souris-Glenwood Fire Department is City of Brandon Fire Department and 2<sup>nd</sup> call for response is Oakland-Wawanesa Fire Department; **AND WHEREAS** it has been deemed by the Grand Valley Mutual Aid District that the agreement should be amended to read that the 1<sup>st</sup> call response department for Souris-Glenwood Fire Department will be Oakland-Wawanesa Fire Department and the 2<sup>nd</sup> call department will be the City of Brandon Fire Department; **THEREFORE BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood approve that above amendments to the Grand Valley Mutual Aid Agreement. **CARRIED**

b) Souris Valley Recreation District Agreement

**Resolution No. – 2016-091**

Moved by Councillor S. Denbow: Seconded by Councillor M. Gillis

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize the signing of the Recreation Opportunities multi-year agreement to expire March 31, 2019 between The Government of Manitoba, Municipality of Souris-Glenwood, and Rural Municipality of Whitehead for the joint funding of the Souris Valley Recreation Commission.

**CARRIED**

**12. Unfinished Business**

- a. Municipal Logo – tabled for review by committee

**13. Notice of Motion**

**14. Adjournment**

**Resolution No. 2016-092**

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the Regular meeting of Council does now adjourn at 9:00 p.m. to meet again on Tuesday, May 10, 2016 at 7:00 p.m.

**CARRIED**

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Mayor Darryl Jackson

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CAO Charlotte Parham