

Municipality of Souris-Glenwood
REGULAR COUNCIL MEETING - MINUTES
Tuesday, December 13th, 2016

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, December 13th, 2016 at 7:00 p.m.

Members Present: Deputy Mayor Joseph Goodwill, , Councillors Sandra Denbow, Darcy Gerow, Mark Gillis, William Tanguay, Gerald Williams and CAO Charlotte Parham

Regrets: Darryl Jackson

Access TV: Present

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2016-228

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

BE IT RESOLVED that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

- a. Regular Meeting – November 8th, 2016

Resolution No. 2016-229

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

BE IT RSOLVED that the minutes of the Regular Meeting of Council held November 8th, 2016 be adopted as circulated.

CARRIED

4. Matters Arising from the Minutes

5. Hearings

- a. 7:30 p.m. – Subdivision Application 4449-16-7695 – Road Opening

Resolution No. 2016-230

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

BE IT RESOLVED, that the Regular Council Meeting be recessed and that Council proceed with the Public Hearing to deal with the proposed Road Opening included in Subdivision Application No. 4449-16-7695.

CARRIED

No written submissions “*for or against*” were received. Notification was given as required by *The Planning Act*, of the Hearing and of their right to make presentation. The proposed Subdivision application was reviewed by the board with discussion regarding the opening of a road to allow access to the proposed parcels. Neighbouring property owners Jim and Donna Mason, and Marcel and Cynthia Delaurier attended the hearing. Questions to location of road were discussed. Clarification was provided that there would be no through traffic to Highway #250 that the road would have access from 3rd Street North only.

Resolution No. 2016-231

Moved by Councillor W. Tanguay: Seconded by Councillor G. Williams

BE IT RESOLVED, that the Public Hearing does now adjourn and Council continue with the Regular Meeting.

CARRIED

Resolution No. 2016-232

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

WHEREAS Subdivision Application has been made by Darren and Fiona Wright owners of NE 4-8-21WPM with the intent to create two new residential parcels both being 2.01 acres in size;

AND WHEREAS the proposed subdivision results in the creation of a new road, existing portion of road that abuts the proposed lots is to widened to a width of 50 for a public road;

AND WHEREAS a Public Hearing has been held in accordance with section 169 of the *Manitoba Planning Act*;

AND WHEREAS there were no objections received during the Public Hearing;

THEREFORE BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approves the proposal for Subdivision File #4449-16-7695, NE 4-8-21 WPM subject to the following conditions:

1. THAT a Conditional Use Order be applied for and granted allowing for a non-farm dwellings with the “AG”;
2. THAT all applications and costs subject to this subdivision application will be the responsibility of the property owner(s).
3. THAT the applicants enter into a development agreement with the Municipality of Souris-Glenwood.

CARRIED

b. 7:45 p.m. – Conditional Use Application 2016-05 – Waste Disposal Site

Resolution No. 2016-233

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED, that the Regular Council Meeting be recessed and that Council proceed with the Public Hearing to deal with the Conditional Use Order Application No.. 2016-05 for SW 35-08-21W – Municipal Waste Management

CARRIED

No written submissions “*for or against*” were received. Notification was given as required by *The Planning Act*, of the Hearing and of their right to make presentation. The Conditional Use Order application was reviewed by the board. Neighbouring property owners John and Arlene Page as well as Tim Oliver representing Municipal Waste Management attended the hearing. Mr. Oliver explained the use of the proposed area for a Class 1 Waste Disposal Site – which would include a clay pad for the decontamination of materials that has been contaminated offsite. Following the aeration process the material would be utilized within the site. Water control was explained.

Resolution No. 2016-234

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED, that the Public Hearing does now adjourn and Council continue with the Regular Meeting.

CARRIED

Resolution No. 2016-235

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorizes the approval of the application of Municipal Waste Management Ltd

- Conditional Use Application Order No. 2016-05

To authorize the development of a Class 1 Waste Disposal Ground in a “AG” Agriculture Zone

with the following conditions:

- 1) THAT all applications and costs subject to this Conditional Use application will be the responsibility of the property owner(s).
- 2) THAT a Development Permit be approved prior to any construction.

Location: SW 35 – 08 – 21 W

CARRIED

6. Delegations

7. Finance

- a. Approval of Accounts to December 13th, 2016

Resolution No. 2016-236

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment of accounts to December 13th, 2016 represented by Cheque Nos. 10002431 to 10002509 for a total of \$2,213,631.08.

CARRIED

- b. Approval 2014 Town of Souris Draft Audit Report

Resolution No. 2016-237

Moved by Councillor W. Tanguay: Seconded by Councillor M. Gillis

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve the draft Consolidated Financial Statement for the former Town of Souris for the year ended December 31, 2014 as prepared by municipal audit firm, MNP LLP.

CARRIED

- c. Approval 2014 Rural Municipality of Glenwood Draft Audit Report

Resolution No. 2016-238

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve the draft Consolidated Financial Statement for the former Rural Municipality of Glenwood for the year ended December 31, 2014 as prepared by municipal audit firm, BDO Canada LLP.

CARRIED

8. Correspondence

- a. AMM News Bulletin – November 30th & December 13th, 2016
– Council information
- b. X-Calibur Pipeline & Utility Location – Enbridge Pipelines Inc.
- Council information
- c. Souris Minor Hockey – Request for Program Advertising

Resolution No. 2016-239

Moved by Councillor S. Denbow: Seconded by Councillor G. Williams

BE IT RESOLVED that the council of the Municipality of Souris-Glenwood authorize advertising in the program for Souris Minor Hockey Tournament of Champions at a cost of \$ 100.00.

CARRIED

9. Building Permits

- a. 2016-42 – Construction of Single Family Dwelling

Resolution No. 2016-240

Moved by Councillor W. Tanguay: Seconded by Councillor G. Williams

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2016-42 – 196 4th Avenue West - Construction of Single Family Dwelling

CARRIED

- b. 2016 Building Permit Report

Resolution No. 2016-241

Moved by Councillor W. Tanguay: Seconded by Councillor G. Williams

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the Building Permit/Inspection report as submitted by the Building Inspector December 13th, 2016.

CARRIED

c. 2016-03 Development Permit – Waste Disposal Site

Resolution No. 2016-242

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following development permit as recommended by the Building Inspector:

2016-03 SW 35 – 08 – 21W – Municipal Waste Management Ltd

With the following conditions:

- 1) A copy of an Environment Act License
- 2) A copy of any other environmental approvals
- 3) A certified copy of the engineering assessment and letter of assurance from a qualified professional Manitoba licensed Engineer
- 4) A certified copy of construction drawings
- 5) Conditional Use Approval by the Municipality of Souris-Glenwood

be provided to the Municipality of Souris-Glenwood

CARRIED

10. By-Laws

11. General Business

a. Policies

b. Reports

i. Public Works Report

Resolution No. 2016-243

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the purchase of a one-way plow for the Volvo 940 Grader for a maximum of \$16,000.00(including taxes) as per the recommendation of the Public Works Committee.

CARRIED

ii. Committee Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Finance Committee
- AMM Convention
- Memorial Complex Board
- Glenwood Souris Library Board

Resolution No. 2016-244

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize a Christmas Gift to municipal staff as per attached listing.

CARRIED

iii. C.A.O. Report

a) 2016 Christmas Hours

Resolution No. 2016-245

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorizes the following for Christmas Hours:

Municipal Office and Public Works Departments

| | |
|---|--------|
| Monday, December 26 th , 2016 | Closed |
| Tuesday, December 27 th , 2016 | Closed |
| Monday, January 2 nd , 2017 | Closed |

Transfer Site

| | |
|---|------------------------------|
| Saturday, December 24 th , 2016 | Open 12:00 noon to 3:00 p.m. |
| Sunday, December 25 th , 2016 | Closed |
| Regular hours for Wednesday, December 28 th and Friday December, 30 th , 2016 | |
| Saturday, December 31 st , 2016 | Open 12:00 noon to 3:00 p.m. |
| Sunday, January 1 st , 2017 | Closed |

CARRIED

b) 2017 Regular Council Meeting Dates

Resolution No. 2016-246

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

WHEREAS the Municipality of Souris-Glenwood By-Law No. 02-2015 requires a schedule for Regular Council meetings to be posted for each year;

AND WHEREAS the Municipality of Souris-Glenwood regular Council meetings shall be scheduled on the 2nd and 4th Tuesday of each month;

AND WHEREAS regular meeting dates of Tuesday April 11th, April 25th, November 28th, and December 26th will be cancelled;

AND WHEREAS a regular Council meeting will be scheduled for Tuesday April 18th, 2017;

THEREFORE BE IT RESOLVED that the following dates will be posted as regular scheduled Council meeting dates for the Municipality of Souris-Glenwood for 2017 are:

| | | |
|------------------------------------|------------------------------------|-----------------------------------|
| Tuesday January 10 th | Tuesday January 24 th | Tuesday February 14 th |
| Tuesday, February 28 th | Tuesday March 14 th | Tuesday March 28 th |
| Tuesday April 18 th | Tuesday May 9 th | Tuesday May 23 rd |
| Tuesday June 13 th | Tuesday June 27 th | Tuesday July 11 th |
| Tuesday July 25 th | Tuesday August 8 th | Tuesday August 22 nd |
| Tuesday September 12 th | Tuesday September 26 th | Tuesday October 10 th |
| Tuesday October 24 th | Tuesday November 14 th | Tuesday December 12 th |

CARRIED

c) At large Member Appointments to Committees

Resolution No. 2016-246

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

BE IT RESOLVED that Council hereby appoints Ernest (Sam) Phillips and Walter Finlay to represent the Municipality of Souris-Glenwood as members at large on the Assiniboine Conservation District Sub-districts Elgin Creek and Little Souris, respectively, for a term expiring December 31st, 2017.

CARRIED

Resolution No. 2016-247

Moved by Councillor S. Denbow: Seconded by Councillor G. Williams

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood appoint Lon Turner, EDO as at-large representative for the Municipality of Souris-Glenwood for the Southwest Regional Development Corporation for a term expiring December 31st, 2017.

CARRIED

Resolution No. 2016-248

Moved by Councillor W. Tanguay : Seconded by Councillor D. Gerow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood, authorize the appointment of the following individuals as members-at-large Board members to represent the municipality on the Souris-Glenwood Community Development Board:

Mr. Andy Barclay, Mrs. Leslie Chudley, Mr. Darryl Jackson

Ms. Tara Mills, Mr. Sandy Sanderson, Ms. Caitlin Stewart

for a term expiring November 15th, 2017.

CARRIED

d) Education Seminars

Resolution No. 2016-249

Moved by Councillor S. Denbow: Seconded by Councillor G. Williams

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize Council members to attend the AMM Education Program – Leadership: The Essential Foundations being held in Portage la Prairie, MB on January 27th, 2017 with registration and expenses incurred be paid in accordance with By-law 03-2015.

CARRIED

Resolution No. 2016-250

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize Charlotte Parham, CAO and Lisa Greig, Assistant CAO to attend the MMAA 2017 Finance Workshop being held in Portage la Prairie, MB on January 19 & 20, 2017 with expenses incurred to be paid in accordance with Indemnity By-law No. 04-2015.

CARRIED

Resolution No. 2016-251

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize Donald Bodin and Conrad Matiowsky to attend the MB Water and Wastewater Assoc. 2017 Annual Conference from Jan. 29 – Feb. 1, 2017, held in Portage la Prairie, MB registration and expenses incurred be paid in accordance with By-law No. 04-2015.

CARRIED

e) Lease Agreement – 95 1st Street N

Resolution No. 2016-252

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood accept the offer from Manitoba Finance to extend the lease of property located at 95 1st Street North to the Manitoba Agricultural Services Corporation (MASC) for a term to commence April 1, 2017 and expire March 31, 2022, in the amount of \$13.25 per square foot a total of \$1,320.58, as per the lease proposal provided by Manitoba Finance, Accommodation Services Division Real Estate & Contracts
CARRIED

12. Unfinished Business

13. Notice of Motion

14. Adjournment

Resolution No. 2016-253

Moved by Councillor S. Denbow: Seconded by Councillor M. Gillis

BE IT RESOLVED that the Regular meeting of Council does now adjourn at 9:15p.m. to meet again on Tuesday, January 10th, 2016 at 7:00 p.m.

CARRIED

Deputy Mayor Joseph Goodwill

CAO Charlotte Parham