

# RURAL MUNICIPALITY OF GLENWOOD

## Regular Council Meeting Minutes

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Date: August 13, 2013  
Time: 9:00 a.m.  
Place: Council Chambers – Souris Civic Centre, Souris, MB

Present: Deputy-Reeve Joe Goodwill  
Councillors Sheldon Betker, Leslie Chudley, Walter Finlay,  
Darcy Gerow and Gerry Williams  
Chief Administrative Officer Lisa Greig

Regrets: Reeve M. E. (Sandy) Sanderson

Deputy-Reeve Joe Goodwill called the meeting to order at 9:05 a.m.

### **AGENDA:**

**Res. No. 89/13:** Moved by Councillors Williams & Chudley  
**BE IT RESOLVED THAT** Council adopt the agenda as presented. **CARRIED**

### **MINUTES:**

**Res. No. 90/13:** Moved by Councillors Finlay & Gerow  
**BE IT RESOLVED THAT** the minutes of the regular Council meeting of July 09, 2013, be adopted as circulated. **CARRIED**

**BUSINESS ARISING OUT OF THE MINUTES:** None.

### **PUBLIC WORKS REPORT:**

a) **Chairperson's Report** – Councillor Goodwill reported on the following:

- ▶ 2013 gravel program mostly completed
- ▶ Culvert installation
- ▶ Grader blades, bits and repairs
- ▶ Mowing progress and blades
- ▶ Mack truck expired safety
- ▶ Gravel trailer & beaver tail trailer safeties expire Aug. 31
- ▶ Staff leave-of-absences
- ▶ Road conditions

**CONDITIONAL USE & VARIATION HEARING:**

**Kirkup, William & Sheila** – Council held a hearing to receive representations in respect to Conditional Use/Variation Order Application No. 3/13 from William R. & Sheila A. Kirkup to allow the establishment of a non-farm dwelling site, and to allow an increase in the maximum site area from 10 acres to 14.85 acres; within the “AG” Agricultural General Zone.

No one attended the hearing except W. Kirkup. After a review and discussion of the application, Council passed the following resolutions:

**Res. No. 91/13:** Moved by Councillors Chudley & Williams

**BE IT RESOLVED THAT** Council hereby approves Variation Order Application No. 3/13 from William R. & Sheila A. Kirkup to allow an increase of the maximum site area from 10 acres to 14.85 acres within the “AG” Agricultural General Zone. **CARRIED**

**Res. No. 92/13:** Moved by Councillors Betker & Gerow

**BE IT RESOLVED THAT** the Council hereby approves Conditional Use Application No. 3/13 from William R. & Sheila A. Kirkup to allow the establishment of a non-farm dwelling site within an “AG” Agricultural General Zone located on PT S½ of Section 20-07-20 WPM and consisting of approximately 14.85 acres. **CARRIED**

**DELEGATION(S):** None

**LIST OF ACCOUNTS:**

The following resolution was passed:

**Res. No. 93/13:** Moved by Councillors Gerow & Betker

**BE IT RESOLVED THAT** the List of Accounts shown on Warrant Sheet No. 08/13, manual cheques #1195 to #1203, as well as accounts payable cheques #2504 to #2537 totaling \$121,521.20 are hereby approved for payment.

**FURTHER BE IT RESOLVED THAT** the pre-authorized payments totaling \$558.34 for MB Hydro and MTS Allstream are also hereby approved.

**CARRIED**

NOTE: Adjourned for lunch at 11:45 p.m. and reconvened at 1:10 p.m.

## **FINANCIAL STATEMENT & ADMINISTRATOR'S REPORT:**

- a) **July 31, 2013 Financial Statement** – The following resolution was passed:

**Resolution No. 94/13:** Moved by Councillors Gerow & Betker  
**BE IT RESOLVED THAT** the Financial Statement for the month of July 2013 be adopted and approved as circulated. **CARRIED**

- b) **Administrator's Report** – Council was apprised of events and meetings.

## **COMMUNICATIONS:**

- a) From AMM – FCM National Municipal Rail Safety Working Group, and was filed.
- b) From AMM – Century Business Award Program, and was filed.
- c) From AMM – Journeyperson Business Start Program, and was filed.
- d) From FCM – Survey: J. Layton Fellows on Youth Engagement, and was filed.
- e) From SW Reg. Dev. Corp. – Progress Report, and was filed.
- f) From Prairie Mountain Health – Physician Recruitment Symposium – Brandon Reg. Health Centre – Sept. 6<sup>th</sup>, and was filed.
- g) From Prairie Mountain Health – Stakeholder Newsletter, and was filed.
- h) S-G Multicultural Festival – Request for Volunteers, and was filed.
- i) From All-Terrain Vehicle Assoc. of MB – ATV Management Plan, and was filed.
- j) From Mothers Against Drunk Drivers – Request for support, and was filed.
- k) From House of Commons – Vessel Operation Restriction Regulations, and was filed.

**BY-LAW(S):** None

## **GENERAL BUSINESS:**

- a) **Amalgamation** – Following discussion it was agreed to continue discussions with the R.M. of Oakland and the Village of Wawanesa.

The following resolution was passed:

**Resolution No. 95/13:** Moved by Councillors Williams & Betker  
**BE IT RESOLVED THAT** Council hereby appoint Sandy Sanderson, Joe Goodwill, Darcy Gerow, & Leslie Chudley as representatives to the Amalgamation Committee, with 3 of the 4 members attending meetings.

**CARRIED**

- b) **AMM – Western Dist. Golf Tournament: Deloraine – Aug. 21** – It was determined that sufficient numbers could not be attained to form a team.
- c) **MLG Assessment Serv. – Assessment Changes** – The following resolution was passed:

**Resolution No. 96/13:** Moved by Councillors Gerow & Finlay  
**BE IT RESOLVED THAT** the Council hereby authorizes and instructs the C.A.O. to impose supplementary taxes and cancel taxes for 2013 as per the listings of recommendations from the Souris Assessment Office and under the authority of Sections 326 and 300(6) of The Municipal Act.

**CARRIED**

- d) **MLG Assessment Serv. – Board of Rev. Hearing (2014) Roll) – Oct. 8** – Council members were advised of the date for the hearing and that September 23, 2013 was the deadline for accepting appeals.
- e) **MMAA – Education:**

**Best Practices in HR – Brandon – Sept. 13** – The following resolution was passed:

**Resolution No. 97/13:** Moved by Councillors Gerow & Chudley  
**BE IT RESOLVED THAT** the Council authorizes the C.A.O. to attend the MMAA Education Workshop – “Best Practices in HR”, being held in Brandon, MB on September 13, 2013 with all expenses for registration fees, accommodations, mileage and daily indemnities to be paid by the municipality.

**CARRIED**

**Debits = Credits – Brandon – Oct. 18** – The following resolution was passed:

**Resolution No. 98/13:** Moved by Councillors Betker & Finlay  
**BE IT RESOLVED THAT** the Council authorizes the Administrative Assistant to attend the MMAA Education Workshop – “Debit = Credits”, being held in Brandon MB on October 18, 2013 with all expenses for registration fees, accommodations, mileage and daily indemnities to be paid by the municipality.

**CARRIED**

**G. Cuff on Governance – Wpg. – Nov. 14 & 15** – It was agreed the CAO would not attend.

- f) **Policy Review** – The policies were reviewed and the following resolution was passed:

**Resolution No. 99/13:** Moved by Councillors Finlay & Williams  
**BE IT RESOLVED THAT** the Council hereby approves the following policies:

- a) Employee Appraisal
- b) Purchase Orders
- c) Anti-Discrimination
- d) Meal & Travel Expenses
- e) Public Works Projects
- f) Public Works Inventory
- g) Public Works Equipment Use Reporting
- h) Public Works Maintaining Vehicles & Equipment
- i) Public Works Vehicle Use Report
- j) Public Works “Tailgate” Meetings & Reports

**COMMITTEE REPORTS:**

Council members provided summaries of the activities and meetings of the various boards and committees on which they represent the municipality.

**ADJOURNMENT:**

**Res. No. 100/13:** Moved by Councillors Chudley & Williams  
**BE IT RESOLVED THAT** the meeting do now adjourn to meet again on September 10, 2013; or at the call of the chair. Time of adjournment is 3:45 p.m. **CARRIED**

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Joe Goodwill, Deputy-Reeve

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Lisa Greig, Chief Administrative Officer