



# REQUEST FOR PROPOSALS

## 2017 Gravel Crushing

Date: March 17<sup>th</sup>, 2017

Municipality of Souris-Glenwood  
100 2<sup>nd</sup> St S Box 518  
Souris, MB R0K 2C0



**Municipality of Souris-Glenwood**  
**Request for Proposal: 2017 Gravel Crushing**  
**March 17<sup>th</sup>, 2017**

Dear Prospective Contractor,

The Municipality of Souris-Glenwood hereby invites you to submit a sealed proposal for **2017 Gravel Crushing**.

The following pages include requirements for proposal submission and information pertaining to the 2017 Gravel Crushing.

This Request for Proposal does not commit the Municipality of Souris-Glenwood to award or pay any costs incurred by the bidder in the preparation of this proposal. All costs incurred are solely the responsibility of the bidder.

The Council of the Municipality of Souris-Glenwood would like to thank you for interest in preparing this proposal, as your time and investment is much appreciated.

Please feel free to contact Andrew Hamilton at the Municipal Office for clarification or any other information you may need to properly prepare your quotation.

Kindest Regards,

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Municipality of Souris-Glenwood

## SCOPE OF WORK

The contractor shall crush and stockpile 10,000 cubic yards of gravel at **PIT A** (Speers Pit) by August 11<sup>th</sup>, 2017 and crush and stockpile 10,000 cubic yards of gravel at **PIT B** (Dodds Pit) by June 9<sup>th</sup>, 2017. Total of 20,000 cubic yards of gravel shall be crushed and stockpiled. An extension of time required to complete the contract may be extended in writing between the contractor and the Municipality of Souris-Glenwood.

## SUBMISSION OF TENDER

**Sealed** tenders must be mailed, faxed or emailed to one of the following addresses with the header **“2017 Gravel Crushing”**.

Municipality of Souris-Glenwood  
100 2<sup>nd</sup> St S Box 518  
Souris, MB  
R0K 2C0  
**Phone:** 204-483-5217  
**Fax:** 204-483-5203  
**Email:** [sg.pwm@mtsmail.ca](mailto:sg.pwm@mtsmail.ca)

## TENDER SUBMISSION DEADLINE

Tenders must be received by the Municipality of Souris-Glenwood on or before Monday March 27<sup>th</sup>, 2017 at 4:00pm to the above address.

## TERMS OF SUBMISSION

The Municipality of Souris-Glenwood reserves the right:

- a) To fairly evaluate all tenders received based on the criteria specified herein, and to add or delete criteria as we choose;
- b) Reject all or part of any proposal for any reason and without explanation;
- c) Accept a proposal that may not be the lowest cost;
- d) Require clarifications, supporting information, or any other information from you that is considered necessary to make a decision;
- e) To extend the RFP deadline and notify you in writing, without explanation, of the revised deadline;
- f) Allow a proponent to change or amend their Proposal with updated information or costs, either at their initiative or by our request, if we consider it in the Municipality of Souris-Glenwood interest to do so; and

- g) To enter into negotiation with one or all proposers after close.

CONDITIONS

- a) Provide all labour, materials, services and equipment, both necessary and incidental to the Work, in order to provide a complete job of gravel crushing as set forth in the Scope of Work paragraph.
- b) The Contractor shall clear the site of debris, large rocks and any other objectionable material prior to placing aggregate on the stockpile site.
- c) Stockpiling gravel shall be performed by loaders or stacking conveyors (Telestacker Conveyor).
- d) The Contractor shall have a primary jaw crusher for any large rocks.
- e) Finish aggregate must accompany a final grading sheet before the material is accepted by the Municipality.
- f) Price shall include final stockpile survey (measurement of stockpile) using a reputable survey company.
- g) The Municipality may hire an outside engineering firm to test quality of gravel throughout the crushing process.
- h) Failure to meet Conditions and Scope of Work may result in termination of the Crushing Contract.
- i) The Contractor shall be in good standing with the Workers Compensation Board of Manitoba as well as proof of liability insurance at a minimum of \$2,000,000.

# RFP FORM

I, We, \_\_\_\_\_  
the undersigned, having examined the invitation and instructions to Bidders and the contract documents for performance of the scope of work, for RFP- 2017 Gravel Crushing, offer to perform the scope of work in conformity with the said documents and to enter into a contract agreement if selected, in consideration of the sum arrived at as may be ascertained in accordance with said documents.

\_\_\_\_\_  
Bidder Name (printed clearly)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bidder Signature

\_\_\_\_\_  
Witness Name (printed clearly)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

## Municipality of Souris-Glenwood

### 2017 Gravel Crushing Tender Form

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Province: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone No: \_\_\_\_\_ Cell No: \_\_\_\_\_

Fax No: \_\_\_\_\_

Workers Compensation #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Table A- Schedule of Items and Prices

Pit	Location	Description	Estimated Total Yards <sup>3</sup>	Price per Yard <sup>3</sup>	Total Price (excluding GST)
PIT A- Speers Pit	SE ¼ of 6-11-21W	¾" Traffic Gravel	10,000	\$ _____	\$ _____
PIT B- Dodds Pit	NW 18-6-20W	¾" Traffic Gravel	10,000	\$ _____	\$ _____
Stripping Topsoil		Not Required			
				<b>TOTAL</b>	\$ _____

**\*\*\* Total Bid Price includes all taxes, and incidental costs, only GST shall be extra\*\***