

Municipality of Souris-Glenwood

REGULAR COUNCIL MEETING - MINUTES

Tuesday, January 26, 2016

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, January 26th, 2016 at 7:00 p.m.

Members Present: Mayor Darryl Jackson, Councillors Sandra Denbow, Darcy Gerow, Mark Gillis, Joseph Goodwill, William Tanguay, and Gerald Williams
CAO Charlotte Parham

Access TV: Present

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2016-010

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

- a. Regular Meeting – January 12th, 2016

Resolution No. 2016-011

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the minutes of the Regular Meeting of Council held January 12th, 2016 be adopted as circulated.

CARRIED

4. Matters Arising from the Minutes

5. Hearing

6. Delegations

7. Finance

***Note: Councillor Gerow entered the meeting*

- a. Approval of Accounts to January 26th, 2016

Resolution No. 2016-012

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment of accounts to December 31st, 2015 represented by Cheque Nos. 001376 to 001391 for a total of \$52,621.41.

CARRIED

8. Correspondence

- a. Souris Survivor Bonspiel – Community Event Request

Resolution No. 2016-013

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood support the request of the Souris Curling Club to obtain a Community Event Permit for March 29th – April 3rd, 2016 for the Souris Survivor Bonspiel to be held at the Souris & Glenwood Memorial Complex.

CARRIED

b. Emergency Measures & Protective Services – Change in DFA policy

Information was received in regards to recently implemented policy changes under the Disaster Financial Assistance (DFA) program. The reimbursement of costs related to pre-emptive actions has been amended.

c. AMM News Bulletin – January 25, 2016 – Council Information

d. Southwest Horizon School Division – Annual General Meeting

Invitation was received from Southwest Horizon School Division to attend the Annual General Meeting and Student Showcase being held in Hartney, February 10th, 2016

9. Building Permits

10. By-laws

a. By-Law No. 13-2016 – Being a By-law to establish a Weed District

Resolution No. 2016-014

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that By-law No. 13-2016, being a by-law of the Municipality Of Souris-Glenwood to enter into an agreement to establish a Weed Control District, be given 1st reading.

CARRIED

11. General Business

Resolution No. 2016-015

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that Council sit as a “Committee of the Whole” in camera.

AND FURTHER BE IT RESOLVED that all matters discussed in camera be kept confidential until such matters are discussed in an open council meeting.

CARRIED

Resolution No. 2016-016

Moved by Councillor W. Tanguay: Seconded by Councillor S. Denbow

BE IT RESOLVED that Council resume the regular meeting.

CARRIED

a. Policies

i. Policy 01-2015 – amendment – Municipality of Souris-Glenwood Organizational Chart

Resolution No. 2016-017

Moved by Councillor D. Gerow: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood accept the amendments to Policy 01-2015 - Municipality of Souris-Glenwood Organizational Chart – as of January 26, 2016 as presented.

BE IT FURTHER RESOLVED that the Personnel Committee and CAO will review and amend the above Policy as required.

CARRIED

b. Reports

i. Public Works Report – Public Works Committee Meeting of January 21st, 2016 was reviewed

ii. Committee Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Souris-Glenwood Complex
- Souris-Glenwood CDC
- Souris Vet Board
- Property Development Committee
- Personnel

Resolution No. 2016-018

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

WHEREAS Council for the Municipality of Souris-Glenwood agreed to review staff salaries annually;

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize the salaries to be paid to Municipality of Souris-Glenwood staff effective January 1st, 2016 as per recommendations of the Personnel Committee as attached.

AND FURTHER BE IT RESOLVED that the Personnel Committee will review of all salaries for the year of 2017 prior to December 31st, 2016.

CARRIED

iii. CAO Report

a) Property Development – Forrest Avenue East

1) Sale of Lot 5, Plan 47349

Resolution No. 2016-019

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood accept the offer to purchase Lot 5, Plan 47349 included on Title No. 2782771 BLTO – 203 Forrest Avenue East from Tyler Sorenson and Brittany Williams as set out in the Agreement of Purchase and Sale with a total purchase price of \$50,000.00 plus G.S.T. for the purpose of constructing a single family dwelling.

CARRIED

2) Sale of Lot 6, Plan 47349

Resolution No. 2016-020

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood accept the offer to purchase Lot 6, Plan 47349 included on Title No. 2782774 BLTO – 205 Forrest Avenue East from Cameron and Maralee Dodds as set out in the Agreement of Purchase and Sale with a total purchase price of \$50,000.00 plus G.S.T. for the purpose of constructing a single family dwelling.

CARRIED

3) Sale of Lot 7, Plan 47349

Resolution No. 2016-021

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood accept the offer to purchase Lot 7, Plan 47349 included on Title No. 2782764 BLTO – 209 Forrest Avenue East from Dana Black as set out in the Agreement of Purchase and Sale with a total purchase price of \$50,000.00 plus G.S.T. for the purpose of constructing a single family dwelling.

CARRIED

b) Seminar Attendance –

1. “Sustainable Energy in Manitoba-What’s Cooking”

Resolution No. 2016-022

Moved by Councillor D. Gerow: Seconded by Councillor J. Goodwill

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize Council members to attend the Manitoba Sustainable Energy Association – “Sustainable Energy in Manitoba-What’s Cooking” being held in Brandon on February 10th, 2016 with registration and expenses incurred be paid in accordance with By-law 03-2015.

CARRIED

2. Effective Governance

Resolution No. 2016-023

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize Council members to attend the AMM Education Session – “Governance” being held in Portage la Prairie on February 8th, 2016 with registration and expenses incurred be paid in accordance with By-law 03-2015.

CARRIED

- c) E9-1-1 Emergency Reporting Services Agreement

Resolution No. 2016-024

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood enter into a Province-wide E9-1-1 Emergency Reporting Services Agreement with MTS Inc.

CARRIED

- d) Zoning By-law – request assistance from MB
Community Planning

Resolution No. 2016-025

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood proceed with the amalgamation of the former Town of Souris Zoning By-law No. 1620 (as amended) and the former Rural Municipality of Glenwood Zoning By-law No. 2-07 (as amended) to create a Municipality of Souris-Glenwood Zoning By-law.

AND BE IT FURTHER RESOLVED that the CAO request the assistance of the Manitoba Community Planning Office in the preparation of the By-law.

CARRIED

12. Unfinished Business

- a. Variation Order Applications No. 01-2016

Resolution No. 2016-026

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorizes the approval of the application of Mark Fisher - 8523308 Manitoba Ltd - Variation Application Order No. 2016-01.

- a) To reduce the required minimum front yard from 15(fifteen) feet to 10 (ten) feet; and
- (b) To reduce the required rear yard from 15 (fifteen) feet to 11 (eleven) feet;

To allow for the construction of a Tri-Plex residential dwelling unit

Location: Lot 5, Plan 49571 24-4th Avenue West

CARRIED

- b. Variation Order Applications No. 02-2016

Resolution No. 2016-027

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorizes the approval of the application of Mark Fisher - 8523308 Manitoba Ltd - Variation Application Order No. 2016-02

- a) To reduce the required minimum front yard from 15 (fifteen) feet to 10 (ten) feet;
- b) to reduce the required rear yard from 15 (fifteen) feet to 11 (eleven) feet; and
- (c) to reduce the required Side yard from 5(five) feet to 2 (two)

To allow for the construction of a Tri-Plex residential dwelling unit

Location: Lot 3, Plan 49571 28-4th Avenue West

CARRIED

- c. MB Community Planning – Subdivision Application 4449-15-7598

Resolution No. 2016-028

Moved by Councillor J. Goodwill: Seconded by Councillor D. Gerow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approves the proposal for Sub-Division File #4449-15-7605, NW 18-8-20 WPM for the intent to sever the 23.87 acre parcel containing the residence, yard site and a proposed lane subject to the following conditions:

1. THAT a Conditional Use Order be granted allowing for a non-farm dwellings with the “AG”;

2. THAT a Variation Order be granted reducing the minimum site width from 200' to 100' and increasing the maximum site area from 10 acres to 23.87 acres in the "AG" Zone.
3. THAT all applications and costs subject to this subdivision application will be the responsibility of the property owner(s).

CARRIED

d. MB Community Planning – Subdivision Application 4449-15-7605

Resolution No. 2016-029

Moved by Councillor G. Williams: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approves the proposal for Subdivision File #4449-15-7598, SE 33-7-21 WPM and NE 28-7-21 WPM for the intent to sever the 8.39 acre parcel (Parcel 1) containing the residence and yard site from SE 33-7-21W. Also sever two remnant parcels created by the Souris River (.46 acres in SW 34-7-21W (Parcel 2)) and 1.63 acres (Parcel 3) in NE 28-7-21W and consolidate them with neighbouring properties subject to the following conditions:

1. THAT a Declaration of Easement be entered into allowing continued access across SW 34-7-21W to the subdivided yard site.
2. THAT Parcel 2 shown on the map of proposed subdivision be transferred to the current owner of Title No. 24110112.
3. THAT Parcel 3 shown on the map of proposed subdivision be transferred to the current owner of Title No. 2634863.
4. THAT the portion of Road 123 separating proposed parcel on the east side of Souris River north of Road 41 be closed and transferred to current owner of Lot 2 Block 9 Plan 20130 SW 34-07-21W – Title No. 2411012- Roll No. 466600.
5. THAT the portion of Road 123 separating proposed parcel on the east side of Souris River south of Road 41 be closed and transferred to current owner of NW 27-07-21W – Title No. 2634863 – Roll No. 461750.
6. THAT all applications and costs subject to this subdivision application will be the responsibility of the property owner(s).

CARRIED

13. Notice of Motion

14. Adjournment

Resolution No. 2016-030

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

BE IT RESOLVED that the Regular meeting of Council does now adjourn at 9:45 p.m. to meet again on Tuesday, February 9th, 2016 at 7:00 p.m.

CARRIED

Mayor Darryl Jackson

CAO Charlotte Parham