

# **Municipality of Souris-Glenwood**

## **REGULAR COUNCIL MEETING - MINUTES**

Tuesday, September 13<sup>th</sup>, 2016

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, September 13<sup>th</sup>, 2016 at 7:00 p.m.

**Members Present:** Mayor Darryl Jackson, Councillors Sandra Denbow, Darcy Gerow, Mark Gillis, Joseph Goodwill, William Tanguay, and Gerald Williams  
CAO Charlotte Parham

### **Regrets:**

**Access TV:** Absent

### **1. Call to Order**

### **2. Adoption of the Agenda**

#### **Resolution No. 2016-173**

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the agenda be adopted as presented.

**CARRIED**

### **3. Adoption of the Minutes**

- a. Regular Meeting – August 23<sup>rd</sup>, 2016

#### **Resolution No. 2016-174**

Moved by Councillor G. Williams: Seconded by Councillor S. Denbow

**BE IT RSOLVED** that the minutes of the Regular Meeting of Council held August 23<sup>rd</sup>, 2016 be adopted as circulated.

**CARRIED**

### **4. Matters Arising from the Minutes**

### **5. Hearings**

### **6. Delegations**

- a. Souris Glenwood Memorial Complex – Heiko Zinn, Manager

Mr. Heiko Zinn attended the meeting representing the Souris Glenwood Memorial Complex Operating Board. The 2015-2016 revenue and expense was reviewed as well as the proposed budget for 2016-2017. A deficit was recognized in the year 2015- 2016 and the board will be requesting the municipality provide funding in its 2017 budget to cover this shortfall. The accumulated deficit is \$18,000.00. The 2016-2017 proposed budget also included an increase in the municipal grant to the operating board. Council will discuss the budget further prior to approval. A grant has been applied for through the Canada 150 program for upgrades to the Community Hall kitchen and washrooms. The approvals have not been announced to date. Council thanked Heiko for attending the meeting.

### **7. Finance**

- a. Approval of Accounts to August 23<sup>rd</sup>, 2016

#### **Resolution No. 2016-175**

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood approve for payment of accounts to September 13, 2016 represented by Cheque Nos. 10002158 to 10002222(excluding cheque no. 10002187) for a total of \$ 244,845.03.

**CARRIED**

## 8. Correspondence

- a. AMM News Bulletin – September 8<sup>th</sup>, 2016 – Council information
- b. AMM – Strategic Municipal Infrastructure Regional Roundtables

Minister of Indigenous and Municipal Relations, Eileen Clark is hosting a series of Regional Roundtable meetings to discuss Strategic Municipal Infrastructure.

### **Resolution No. 2016-177**

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize Council members and CAO to attend the Strategic Municipal Infrastructure Consultations Regional Roundtable being held in Brandon, MB on September 23<sup>rd</sup>, 2016 with expenses incurred be paid in accordance with By-law No. 03-2015.

### **CARRIED**

- c. Souris and District Arts Council – 2016-2017 Annual report

The 2016-2017 Souris and District Arts Council report was received, including the concerts and events planned for the season. The 2015-2016 annual revenue and expense report was included for Council's review. The committee requested the use of the Handi-transit van for transporting disabled persons to concerts. Council agreed that the van would be available for use as part of the "in-kind" portion of the annual contribution.

## 9. Building Permits

- a. 2016-31 Lots 5 and 6 Plan 53308 – Construction of Foundation for Single family dwelling unit

### **Resolution No. 2016-178**

Moved by Councillor D. Gerow: Seconded by Councillor G. Williams

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2016-31 – Lots 5 and 6 Plan 53308 – Construction of Foundation for Single Family Dwelling Unit

### **CARRIED**

- b. 2016-33 Lot 2, Block 87 Plan 45 – Addition to detached garage

### **Resolution No. 2016-179**

Moved by Councillor G. Williams: Seconded by Councillor J. Goodwill

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2016-33 – Lot 2, Block 87, Plan 45 – Addition to detached garage

### **CARRIED**

- c. 2016-36 – Lots 5 and 6 Plan 53308 – Construction of detached garage

### **Resolution No. 2016-180**

Moved by Councillor G. Williams: Seconded by Councillor J. Goodwill

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2016-36 – Lots 5 and 6 Plan 53308 – Construction of detached garage

### **CARRIED**

## 10. By-Laws

- a. By-Law 15-2016 – Establish a Cemetery Board – 1<sup>st</sup> reading

### **Resolution No. 2016-181**

Moved by Councillor S. Denbow: Seconded by Councillor G. Williams

**BE IT RESOLVED** that By-Law 15-2016, being a by-law to establish a Cemetery Board be given 1<sup>st</sup> reading as amended (clause 4 to read "March 15<sup>th</sup>" not "April 30<sup>th</sup>")

### **CARRIED**

## 11. General Business

- a. Policies
- b. Reports
  - i. Public Works Report – September 8<sup>th</sup> Public Works meeting was reviewed
  - 1) Minor Drainage Controls approvals

### **Resolution No. 2016-182**

Moved by Councillor J. Goodwill: Seconded by Councillor G. Williams

**BE IT RESOLVED** that the request for an approach by Vernon Lyle and Sharon Ann VanDaele to access the NE 22 – 7 – 21 W be approved with the following conditions:

- a. That a Municipal Minor Water Control Works License be approved by Manitoba Sustainable Development
- b. And all costs incurred for the installation of said approach will be the responsibility of the municipality

**CARRIED**

### **Resolution No. 2016-183**

Moved by Councillor D. Gerow: Seconded by Councillor J. Goodwill

**WHEREAS** a Water Rights Application to Construct Drainage Works has been reviewed by Manitoba Conservation and Water Stewardship–File Number 1.98.482, S½24-8-20W;

**AND WHEREAS** the draining of two small potholes west to the road allowance ditch as no adverse effects on adjacent land owners or to municipal property;

**THEREFORE BE IT RESOLVED** that Council of the Municipality of Souris-Glenwood approve the request for proposed drainage works by Oakland Colony in S½ 24-8-20W as recommended by the Public Works Committee.

**CARRIED**

### **Resolution No. 2016-184**

Moved by Councillor J. Goodwill: Seconded by Councillor G. Williams

**WHEREAS** a Water Rights Application to Construct Drainage Works has been reviewed by Manitoba Conservation and Water Stewardship–File Number 1.68.474, SE 12-8-20W;

**AND WHEREAS** the clean out along a natural waterway has no adverse effects to municipal property;

**THEREFORE BE IT RESOLVED** that Council of the Municipality of Souris-Glenwood approves the request for drainage works by Hargreaves in SE 12-8-20W as recommended by the Public Works Committee.

**CARRIED**

- 2) Repairs to Water Treatment Plant – approval tabled as estimates not received
- 3) Paving Projects

### **Resolution No. 2016-185**

Moved by Councillor W. Tanguay: Seconded by Councillor J. Goodwill

**WHEREAS** Council determined it to be desirable to complete the following paving project in 2016;

- 1. Dickson Street – south end – 240 feet long x 21 feet wide = 5,040 sq ft

**AND WHEREAS** quotes were received for the above project;

**THEREFORE BE IT RESOLVED** that Council accepts the quote from Profile Paving Ltd. \$24,948.00 plus G.S.T. for the above project.

**CARRIED**

### **Resolution No. 2016-186**

Moved by Councillor W. Tanguay: Seconded by Councillor J. Goodwill

**WHEREAS** Council determined it to be desirable to complete the following paving project in 2016;

- 1. 9<sup>th</sup> Avenue West – west end – 212 feet long x 20 feet wide = 4,240 sq ft

**AND WHEREAS** quotes were received for the above project;

**THEREFORE BE IT RESOLVED** that Council accepts the quote from Profile Paving Ltd. \$20,988.00 plus G.S.T. for the above project.

**CARRIED**

ii. Committee Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Construction meeting for Park Bridge
- Community Development
- Vet Board
- Property Development Committee
- Parks Board
- Conservation District
- Avalon Theatre Board

The Sears National Kids Cancer Ride stopped in Souris on Tuesday September 13<sup>th</sup>. The municipality hosted BBQ lunch for the riders in Victoria Park. The ride is an annual national fundraiser for Kids Cancer.

**Resolution No. 2016-187**

Moved by Councillor W. Tanguay: Seconded by Councillor G. Williams

**BE IT RESOLVED** that the Municipality of Souris-Glenwood authorize an contribution in the amount of \$ 300.00 to Coast to Coast Against Cancer Foundation in support of the Sears National Kids Cancer Ride.

**CARRIED**

iii. C.A.O. Report

a) MARR- Community Recycling & Waste Reduction

**Resolution No. 2016-188**

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize Council members and a staff member to attend the MARR – 2016 Manitoba Community Recycling & Waste Reduction Forum Conference, October 13<sup>th</sup>, 2016 at Best Western Airport, Winnipeg, MB expenses incurred be paid in accordance with By-law 03-2015.

**CARRIED**

b) MUGG – Annual Conference

**Resolution No. 2016-189**

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize Lisa Greig and Phyllis Armour to attend the Manitoba Municipal User Group Conference, October 6<sup>th</sup> and 7<sup>th</sup>, 2016 at Canad Inns Portage la Prairie with registration and expenses incurred be paid in accordance with By-law 03-2015.

**CARRIED**

c) MBOA – Fall Seminar

**Resolution No. 2016-190**

Moved by Councillor W. Tanguay: Seconded by Councillor S. Denbow

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize Brent Fallis to attend the Manitoba Building Officials Conference held October 19 and 20<sup>th</sup>, 2016 at the Canad Inns in Winnipeg, MB with expenses incurred to be paid in accordance with Indemnity By-law No.03-2015.

**CARRIED**

d) MMAA – Managing Public Hearings

**Resolution No. 2016-191**

Moved by Councillor W. Tanguay: Seconded by Councillor J. Goodwill

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize Charlotte Parham, CAO and Council members to attend the MMAA Course Managing Public Hearings Under the Planning Act held October 14<sup>th</sup>, 2016 in Brandon with expenses incurred to be paid in accordance with Indemnity By-law No.03-2015.

**CARRIED**

e) AMM – The Foundation of Effective Communication

**Resolution No. 2016-192**

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize Council members to attend the AMM Education – The Foundations of Effective Communications held October 7<sup>th</sup>, 2016 at Clarion Inn, Winnipeg, MB with expenses incurred to be paid in accordance with Indemnity By-law No.03-2015.

**CARRIED**

**12. Unfinished Business**

**13. Notice of Motion**

**14. Adjournment**

**Resolution No. 2016-193**

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

**BE IT RESOLVED** that the Regular meeting of Council does now adjourn at 9:25 p.m. to meet again on Tuesday, September 27<sup>th</sup>, 2016 at 7:00 p.m.

**CARRIED**

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Mayor Darryl Jackson

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CAO Charlotte Parham