

Municipality of Souris-Glenwood

REGULAR COUNCIL MEETING - MINUTES

Tuesday, February 14th, 2017

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, February 14th, 2017 at 7:00 p.m.

Members Present: Mayor Darryl Jackson, Councillors Sandra Denbow, Darcy Gerow, Mark Gillis, Joseph Goodwill, William Tanguay, Gerald Williams and CAO Charlotte Parham

Regrets:

Access TV: Present

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2017-017

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

- a. Regular Meeting – January 24th, 2017

Resolution No. 2017-018

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

BE IT RSOLVED that the minutes of the Regular Meeting of Council held January 24th, 2017 be adopted as circulated.

CARRIED

4. Matters Arising from the Minutes

5. Hearings

6. Delegations

- a. Municipal Emergency Coordinator – Emergency Plan

Mr. Bruce Apperley, Souris-Glenwood Municipal Emergency Coordinator attended the meeting to present the updated Emergency Plan for the Municipality of Souris-Glenwood. The potential of a spring flood event was discussed with areas of concern were identified, in both rural and urban areas. The draft plan will be reviewed by council and adopted at future meeting. A table top exercise will be arranged. Mr. Apperley was thanked for attending the meeting.

7. Finance

- a. Approval of Accounts to February 14th, 2017

Resolution No. 2017-019

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment of accounts to December 31st, 2016 represented by Cheque Nos. 100002750 to 10002816 for a total of \$ 272,701.2,

CARRIED

8. Correspondence

- a. AMM News Bulletin – February 2nd, 2017
– Council information
- b. Southwest Weed District – 2017 Weed Levies

Resolution No. 2017-020

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

WHEREAS the Council for the Municipality of Souris-Glenwood has been advised by the Southwest Weed District Supervisor that the properties described in Schedules “A”, and “B”, are found to be infested with noxious weeds;

AND WHEREAS according to Section 28(1) of the Noxious Weeds Act, the council of the municipality may levy a charge upon any land which is found to be infested with noxious weeds;

THEREFORE BE IT RESOLVED that a levy of \$10.00 per acre be levied against the properties described in attached Schedules “A”, and “B” in the year 2016 for each acre so infested; same to be cancelled if noxious weeds are controlled to the satisfaction of the supervisor;

AND FURTHER BE IT RESOLVED according to Section 28(2) of the Noxious Weeds Act, that notice shall be served in writing to the owner(s) of the land of the levy and the method to be used in destroying or controlling the noxious weeds.

CARRIED

9. Building Permits

10. By-Laws

- a. By-Law No. 16-2017 – To regulate and control the disposal of sewer and wastes in the Municipality’s sewage system - 2nd and 3rd readings

Resolution No. 2017-021

Moved by Councillor W. Tanguay: Seconded by Councillor S. Denbow

BE IT RESOLVED that By-law No. 16-2017, being a by-law of the Municipality Of Souris-Glenwood to regulate and control the disposal of sewer and wastes into the Municipality’s sewage system, be given 2nd reading.

CARRIED

Resolution No. 2017-022

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

BE IT RESOLVED that By-law No. 16-2017, being a by-law of the Municipality Of Souris-Glenwood to regulate and control the disposal of sewer and wastes into the Municipality’s sewage system, be given 3rd reading.

Recorded Vote:

S. Denbow - yes
D. Gerow - yes
M. Gillis - yes
J. Goodwill - yes
D. Jackson - yes
W. Tanguay -yes
G. Williams -yes

CARRIED

11. General Business

- a. Policies
 - i. Sanitary Sewer Service Maintenance – Policy No. 06-2017

Resolution No. 2017-023

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood accept the Policy 06-2017- Municipality of Souris-Glenwood Sanitary Sewer Service Maintenance Policy – as of February 14th, 2017as presented.

BE IT FURTHER RESOLVED that the Council and CAO will review and amend the above Policy as required.

CARRIED

Resolution No. 2017-024

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED, that Council sit as a “Committee of the Whole” in camera.

And Further Be It Resolved that all matters discussed in camera be kept confidential until such matters are discussed in an open council meeting.

CARRIED

Resolution No. 2017-025

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED, that the Council resume the regular meeting.

CARRIED

b. Reports

i. Public Works Report

Resolution No. 2017-026

Moved by Councillor J. Goodwill: Seconded by Councillor G. Williams

WHEREAS the public tendering process has been completed for the loading, hauling and stockpiling of approx. 12,500 cubic yards of screened gravel from Speers Pit to the Municipality of Souris-Glenwood;

AND WHEREAS six tenders were received and reviewed;

BE IT RESOLVED that Council hereby award the tender of S. J. Moore Contracting Ltd as per attached.

CARRIED

Public Works meeting of February 9th, 2017 was reviewed

ii. Committee Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Parks Board – Campground Expansion Project in conjunction with the Ag Society – proposed location –Fair Grounds, Brindle Avenue
- Southwest Flood Group
- Finance Committee
- Beautification Committee
- Cemetery Board
- Vet Board – Clinic requires furnace replacement
- Airport Commission
- Library Board
- Canada 150 Celebrations

1) Staff Salaries – 2017

Resolution No. 2017-027

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

WHEREAS Council for the Municipality of Souris-Glenwood agreed to review staff salaries annually;

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize the salaries to be paid to Municipality of Souris-Glenwood staff effective January 1st, 2017 as per recommendations of the Personnel Committee as attached.

AND FURTHER BE IT RESOLVED that the Personnel Committee will review of all salaries for the year of 2018 prior to December 31st, 2017.

CARRIED

2) Civic Centre Renovation Project

Resolution No. 2017-028

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

WHEREAS the public tendering process has been completed for the Civic Centre Renovation Project which includes Phase I Administrative Office and Phase II relocation of Council Chambers;

AND WHEREAS four tenders for the construction were received and reviewed by the Civic Centre Building Committee;

BE IT RESOLVED that Council hereby award the tender of CLC Carpentry as per attached

AND FURTHER BE IT RESOLVED that Phase I will be expensed from Reserve Funds and 2017 Levy and that Phase II will be expensed by borrowing funds in the amount of \$150,000.00 for a term of 10 years;

AND that the CAO prepare the necessary borrowing by-law.

CARRIED

ii. C.A.O. Report

1) AMM – Mayors, Reeves and CAOs meeting

Resolution No. 2017-029

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that Council authorizes the Mayor and CAO to attend the AMM Mayors, Reeves, and CAOs Western District Meeting to be held in Winnipeg, MB on Tuesday, April 11th, 2017 with expenses incurred be paid in accordance with By-law No. 03-2015.

CARRIED

2) MB Infrastructure–EMO Flood Preparedness Seminar

Resolution No. 2017-030

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that Council authorizes Council members and staff to attend the 2017 Flood Preparedness ½ day Seminar to be held in Brandon, MB on Wednesday, March 15, 2017 with expenses incurred be paid in accordance with By-law No. 03-2015.

CARRIED

3) Souris Female Pee Wee A Hockey Provincials

Resolution No. 2017-031

Moved by Councillor W. Tanguay: Seconded by Councillor J. Goodwill

WHEREAS the Souris Pee Wee Female Elks Hockey Team is hosting the Female Pee Wee A Hockey Provincials on March 3-5, 2017 at the Souris and Glenwood Memorial Complex;

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood authorize advertising in the Provincial Program in the amount of \$ 150.00.

CARRIED

12. Unfinished Business

13. Notice of Motion

14. Adjournment

Resolution No. 2017-0032

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Regular meeting of Council does now adjourn at 9:25 p.m. to meet again on Tuesday, February 28th, 2017 at 7:00 p.m.

CARRIED

Mayor Darryl Jackson

CAO Charlotte Parham