

RURAL MUNICIPALITY OF GLENWOOD

Regular Council Meeting Minutes

Date: January 14, 2014
Time: 9:00 a.m.
Place: Council Chambers – Souris Civic Centre, Souris, MB

Present: Reeve M. E. (Sandy) Sanderson
Councillors Sheldon Betker, Leslie Chudley, Walter Finlay,
Darcy Gerow and Gerry Williams
Chief Administrative Officer Lisa Greig

Regrets: Councillor Joe Goodwill

Reeve M. E. (Sandy) Sanderson called the meeting to order at 9:08 a.m.

AGENDA:

Res. No. 1/14: Moved by Councillors Gerow & Williams
BE IT RESOLVED THAT Council adopt the agenda as presented. **CARRIED**

MINUTES:

Res. No. 2/14: Moved by Councillors Gerow & Chudley
BE IT RESOLVED THAT the minutes of the regular Council meeting of
December 10, 2013, be adopted as circulated. **CARRIED**

BUSINESS ARISING OUT OF THE MINUTES:

Prairie Bench Mark and Carroll Water Drainage Project

PUBLIC WORKS REPORT:

a) **Chairperson's Report** – The following was reported:

- ▶ Metal deck to be installed at Transfer Site
- ▶ Snow clearing at the Airport needs improvement
- ▶ East-West road south of B. Locke & G. Crampsey's yard sites to remain open till spring
- ▶ Outdoor rink ice machine is working well
- ▶ Shop projects: replace brake switch, mould board bushings, and the mower deck needs repair and install belting
- ▶ Volvo delivery person

b) **Snowplowing Concerns – Citizens' Clearing Snow** – The list of has not been provided for this meeting. Upon approval a letter will be mailed to individuals citing the safety issues and that a charge for clearing may be applied.

CONDITIONAL USE & VARIATION HEARING:

Saunderson Farms Ltd./Darrell Verne & Lynda Saunderson – Council held a hearing to receive representations in respect to Conditional Use/Variation Order Application No. 5/13 from Saunderson Farms Ltd./Darrell Verne & Lynda Saunderson to allow the establishment of a non-farm dwelling site, and to allow an increase in the maximum site area from 10 acres to 14.40 acres; within the “AG” Agricultural General Zone.

No one attended the hearing except Verne Saunderson. After a review and discussion of the application, Council passed the following resolutions:

Res. No. 3/14: Moved by Councillors Williams & Chudley

WHEREAS Saunderson Farms Ltd./Darrell Verne & Lynda Saunderson were advised by MB Local Government-Community and Regional Plan; as per correspondence dated October 17, 2013 & File No. 4131-13-7229; of the Council’s October 8, 2013 resolution to obtain an approved Conditional Use Order and an approved Variation Order for the proposed subdivision of PT of S½ of Section 03-08-22 WPM;

AND WHEREAS Saunderson Farms Ltd./Darrell Verne & Lynda Saunderson completed the application form; and the Public Hearing has been held for the Conditional Use Order and Variation Order;

BE IT RESOLVED THAT the Council hereby approves Variation Order Application No. 5/13 from Saunderson Farms Ltd./Darrell Verne & Lynda Saunderson to allow an increase of the maximum site area from 10 acres to 14.40 acres within the “AG” Agricultural General Zone located on PT of S½ of Section 03-08-22 WPM and consisting of approximately 14.40 acres. **CARRIED**

Res. No. 4/14: Moved by Councillors Chudley & Williams

WHEREAS Saunderson Farms Ltd./Darrell Verne & Lynda Saunderson were advised by MB Local Government-Community and Regional Plan; as per correspondence dated October 17, 2013 & File No. 4131-13-7229; of the Council’s October 8, 2013 resolution to obtain an approved Conditional Use Order and an approved Variation Order for the proposed subdivision of PT of S½ of Section 03-08-22 WPM;

AND WHEREAS Saunderson Farms Ltd./Darrell Verne & Lynda Saunderson completed the application form; and the Public Hearing has been held for the Conditional Use Order and Variation Order;

THEREFORE BE IT RESOLVED THAT the Council hereby approves Conditional Use Application No. 5/13 from Saunderson Farms Ltd./Darrell Verne & Lynda Saunderson to allow the establishment of a non-farm dwelling site within an “AG” Agricultural General Zone located on PT of S½ of Section 03-08-22 WPM and consisting of approximately 14.40 acres. **CARRIED**

DELEGATION(S):

S-G Fire Department – Brian Parham, Fire Chief – B. Parham attended the meeting to review the tendering process and the results for a new fire truck.

NOTE: J. Goodwill joined the meeting via electronically – facetime.

MB Conservation & Water Stewardship – Darren Nicklin, Water Licensing – D. Nicklin attended the meeting to discuss Minor Works Application process, private owner and municipal drainage projects, and drainage ditch/tile setbacks.

NOTE: J. Goodwill departed from the meeting.

NOTE: Adjourned for lunch at 11:57 a.m. and reconvened at 1:15 p.m.

MB Conservation & Water Stewardship – Donald Labossiere, Enviro. Compliance & Peter Crocker – D. Labossiere and P. Crocker attended the meeting to discuss seasonal grazing in Agricultural Limited zone and land drainage to the river.

LIST OF ACCOUNTS:

The following resolution was passed:

Res. No. 5/14: Moved by Councillors Gerow & Betker

BE IT RESOLVED THAT the List of Accounts shown on Warrant Sheet No. 01/14, manual cheques #1231 to #1237, as well as accounts payable cheques #2658 to #2689 totaling \$118,256.43 are hereby approved for payment.

FURTHER BE IT RESOLVED THAT the pre-authorized payments totaling \$634.61 for MB Hydro and MTS Allstream are also hereby approved. **CARRIED**

FINANCIAL STATEMENT & ADMINISTRATOR'S REPORT:

a) **2012 Auditor Report** – The following resolution was passed:

Resolution No. 6/14: Moved by Councillors Gerow & Finlay

BE IT RESOLVED THAT the Council hereby adopts the Auditor's Report and Consolidated Financial Statement for the year ended December 31, 2012 as tabled. **CARRIED**

b) **Administrator's Report** – Reviewed monthly activities.

- c) **2014 Staff Salaries** – The following resolution was passed:

Resolution No. 7/14: Moved by Councillors Williams & Betker
BE IT RESOLVED THAT the Council hereby approves out-of-scope salaries effective January 1, 2014, as follows:

| | |
|------------------------------------|--------------|
| Chief Administrative Officer | \$ 61,500.00 |
| Administrative Assistant | \$ 18.40 /hr |

CARRIED

COMMUNICATIONS:

- a) From Oil Producing Municipalities – The following resolution was passed:

Resolution No. 16/14: Moved by Councillors Chudley & Williams
BE IT RESOLVED THAT the Council hereby appoints Councillor Sheldon Betker as a R.M. of Glenwood representative to the Oil Producing Municipalities of Manitoba effectively immediately.

FURTHER BE IT RESOLVED THAT the Council authorizes the payment of \$100.00 to the R.M. of Pipestone for a 2014 membership fee. **CARRIED**

- b) From MB Child & Youth Opportunities – Nominations requested for Premier’s Volunteer Service Award 2014, and was filed.
- c) From Dennis County Plan Dist – Notice of Hearing – Jan. 15 @ Oak Lake
– Re-designate NE 36-08-25W in R.M. of Sifton from Rural Policy to Rural Residential, and was filed.
– Re-designate northeast portion of SE 17-09-28W in R.M. of Pipestone from Rural Policy to Heavy Industrial Dev., and was filed.
- d) From MB Ed. & Advance Learning, Brd. of Reference – Notice of Hearing
– Transfer Land from SW Horizon School Div. to Brandon School Div. – Feb. 6 @ Souris, and was filed.
- e) From RCMP – “D” Division 2012/13 Year in Review report, and was filed
- f) From Sport MB, KidSport Committee – Donation requested, and was filed.

BY-LAW(S): None

GENERAL BUSINESS:

- a) **Amalgamation** – Discussed and reviewed the drafted Provincial Amalgamation Plan.

b) **Proposed Development** – The following resolution was passed:

Resolution No. 8/14: Moved by Councillors Betker & Williams
BE IT RESOLVED THAT the Council accepts in principle the economic development as proposed by Mr. Spike Gordon to establish and operate a crematorium located on Lot 1 Plan 2327 and Lot A Plan 33245, which are located in the NE corner of NE 04-08-21 WPM;

FURTHER BE IT RESOLVED THAT as per the Development Plan’s Policy PART VII, B, Policies No. 2; that the Souris-Glenwood Planning Committee is requested to consider the development of the crematorium on the Restricted-Agricultural Area. **CARRIED**

c) **2014 Interim Operating Budget** – The following resolution was passed:

Resolution No. 9/14: Moved by Councillors Betker & Chudley
BE IT RESOLVED THAT the Council, pursuant to Section 163 of The Municipal Act, hereby adopts the following Interim Operating Budget to have effect until the 2014 Financial Plan is adopted:

| | |
|--|------------------|
| General Government Services | \$110,000 |
| Protective Services | 10,000 |
| Transportation Services | 200,000 |
| Environmental Health Services | 25,000 |
| Public Health and Welfare Services | 15,000 |
| Environmental Development Services | 5,000 |
| Economic Development Services | 60,000 |
| Recreation and Cultural Services | 15,000 |
| Fiscal Services | <u>30,000</u> |
| Total Interim Operating Budget..... | <u>\$470,000</u> |

CARRIED

d) **2014 Operating Line of Credit** – The following resolution was passed:

Resolution No. 10/14: Moved by Councillors Chudley & Finlay
WHEREAS subsection 173(1) of The Municipal Act provides in part that “A Council may by resolution borrow money for operating expenses during a fiscal year”;

AND WHEREAS it is deemed necessary and desirable to establish an operating line of credit to be available to cover 2014 operating expenses;

NOW THEREFORE BE IT RESOLVED THAT the Council authorizes the Reeve and Chief Administrative Officer to borrow under the seal of the municipal corporation from Westoba Credit Union Limited up to the sum of two hundred and fifty thousand dollars (\$250,000.00) in the form of an operating line of credit to meet the 2014 operating expenses of the municipality and to pay or agree to pay interest thereon at Bank of Canada’s prime lending rate less .25% on a floating rate basis. **CARRIED**

- e) **Designated Year for Tax Sale** – The following resolution was passed:

Resolution No. 11/14: Moved by Councillors Williams & Finlay
BE IT RESOLVED THAT the Council hereby designates the year 2012 as the designated year for which properties, the taxes in respect of which are in arrears, will be offered for sale by public auction to recover the tax arrears and costs. **CARRIED**

- f) **Souris-Glenwood CDC Citizen Rep. – Appointment** – The following resolution was passed:

Resolution No. 12/14: Moved by Councillors Williams & Betker
BE IT RESOLVED THAT the Council hereby appoints Leslie Chudley as a R.M. of Glenwood citizen representative to the Souris-Glenwood Community Development Corporation (CDC) Board effectively immediately. **CARRIED**

- g) **Souris Curling Club – Survivor 2014 Bonspiel** - The following resolution was passed:

Resolution No. 13/14: Moved by Councillors Chudley & Finlay
BE IT RESOLVED THAT the Council hereby endorses the Survivor 2014 Bonspiel to be held April 1 - 6, 2014, at the Souris & Glenwood Memorial Complex as a community & significant event for occasional permit purposes. **CARRIED**

- h) **AMM – Education Program – “Strengthening Communication Skills for Difficult Situations” – Jan. 27 @ Winnipeg** - Was reviewed.

- i) **MB Planning Conference – February 26 – 28, 2014 @ Brandon** – The following resolution was passed:

Resolution No. 14/14: Moved by Councillors Chudley & Finlay
BE IT RESOLVED THAT the Council authorizes One Councilor to attend the MB Planning Conference “Resilient Regions: Planning a Stronger Tomorrow”, being held in Brandon, MB on February 26 – 28, 2014, with all expenses for registration fees, accommodations, mileage and daily indemnities to be paid by the municipality. **CARRIED**

- j) **EMO – Disaster Management Conf. – March 12–14, 2014 @ Winnipeg** - The following resolution was passed:

Resolution No. 15/14: Moved by Councillors Chudley & Williams
BE IT RESOLVED THAT BE IT RESOLVED THAT the Council authorizes Lisa Greig to attend the MB EMO – Disaster Management Conf. being held in Winnipeg, MB on March 12 – 14, 2014, with all expenses for registration fees, accommodations, mileage and daily indemnities to be paid by the municipality. **CARRIED**

- k) **R.M./Town Joint Council Meeting** – The Town CAO advised there were no concerns at this time.

COMMITTEE REPORTS:

Council members provided summaries of the activities and meetings of the various boards and committees on which they represent the municipality.

ADJOURNMENT:

Res. No. 16/14: Moved by Councillors Williams & Chudley

BE IT RESOLVED THAT the meeting do now adjourn to meet again on February 11, 2014; or at the call of the chair. Time of adjournment is 4:31 p.m.

CARRIED

M. E. (Sandy) Sanderson, Reeve

Lisa Greig, Chief Administrative Officer