

Municipality of Souris-Glenwood

REGULAR COUNCIL MEETING - MINUTES

Tuesday, February 13th, 2018

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, February 13th, 2018 at 7:00 p.m.

Members Present: Mayor Darryl Jackson, Councillors Sandra Denbow, Darcy Gerow, Mark Gillis, William Tanguay, Gerald Williams and CAO Charlotte Parham

Regrets: Councillor Joseph Goodwill,

Access TV: Absent

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2018-016

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

BE IT RESOLVED that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

- a. Regular Meeting – January 23rd, 2018

Resolution No. 2018-017

Moved by Councillor: W. Tanguay: Seconded by Councillor G. Williams

BE IT RESOLVED that the minutes of the Regular Meeting of Council held January 23rd, 2018 be adopted as circulated.

CARRIED

4. Matters Arising from the Minutes

5. Hearings

- a. Variation Order Application No. 2018-01
– Lots 1-4, Block 104, Plan 45

Resolution No. 2018-018

Moved by Councillor: S. Denbow: Seconded by Councillor G. Williams

BE IT RESOLVED, that the Regular Council Meeting be recessed and that Council proceed with the Public Hearing to deal with:

Variation Order Application No. 2018-01 for 207 Oak Avenue West

CARRIED

No written or verbal submissions “*for or against*” were received. Notification was given as required by *The Planning Act*, of the Hearing and of their right to make representation. The variation application was reviewed by the board.

Resolution No. 2018-019

Moved by Councillor: W. Tanguay: Seconded by Councillor D. Gerow

BE IT RESOLVED, that the Public Hearing does now adjourn and Council continue with the Regular Meeting.

CARRIED

- b. Conditional Use Order Application No. 2018-01
- NW 07-08-20W

Resolution No. 2018-020

Moved by Councillor: D. Gerow: Seconded by Councillor W. Tanguay

BE IT RESOLVED, that the Regular Council Meeting be recessed and that Council proceed with the Public Hearing to deal with:

Conditional Use Order Application No. 2018-01 - NW 07-08-20W

CARRIED

No written or verbal submissions “for or against” were received. Notification was given as required by *The Planning Act*, of the Hearing and of their right to make representation. The conditional use order application was reviewed by the board.

Resolution No. 2018-021

Moved by Councillor: G. Williams: Seconded by Councillor M. Gillis

BE IT RESOLVED, that the Public Hearing does now adjourn and Council continue with the Regular Meeting.

CARRIED

6. Delegations

a. Southwest Post – Glen Kirby

Glen Kirby, Publisher of the Southwest Post – an online news publication which covers daily news and events within Southwest Manitoba. Mr. Kirby is interested in providing dedicated pages on the website for each of the six local municipalities, which will include community calendar. A written presentation will be provided to Council for review. Mayor Jackson thanked Glen for attending the meeting.

b. Souris Co-Operative Day Care

Members of the executive, Barb Cameron, Brenda Morris, and Darla Wrightson, from the Souris Co-Operative Day Care attended the meeting to update Council on the current financial position at the Souris Day Care. Renovations to the kitchen that were required in 2017 exceeded the budget amount, which has resulted in outstanding invoices with contractors in the amount of \$34,917.75. The representatives explained a fundraising plan to cover the shortfall in funds resulting for the project. A request for financial assistance from the municipality in the form of a loan to the Day Care was presented. Council requested that copies of financial statements and budget information are received prior to further discussions. Mayor Jackson thanked the delegation for attending the meeting.

7. Finance

a. Approval of Accounts to February 13th, 2018

Resolution No. 2018-022

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment of list of accounts to February 13th, 2018 represented by Cheque Nos.10003980 to 10004036 and payroll direct deposit dated February 2nd, 2018 for a total of \$ 191,533.24.

CARRIED

b. 2015 Draft Audit Consolidated Financial Statement - TABLED

8. Correspondence

- a. AMM – For Council Information - News Bulletins – Jan 23 & Feb 6, 2018
 - Member Advisory – PCH – Pharmacy RFP
 - Fleetnet Replacement
 - Position Papers – Crown Services
 - Justice

b. MB Community & Regional Planning

– Subdivision Proposal #4449-17-7892

Resolution No. 2018-023

Moved by Councillor G. Williams: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approves the proposal for Sub-Division File #4449-17-7892, NW 07-08-20 WPM for the intent to sever the 10.00 acre parcel containing the residence and yard subject to the following conditions:

1. THAT a Conditional Use Order be applied for and granted allowing for a non-farm dwellings with the “AG”;

2. THAT all applications and costs subject to this subdivision application will be the responsibility of the property owner(s).

CARRIED

- c. MB Sustainable Development – Watershed Planning – Conservation District Boundaries -
- d. RCMP – Management Review of Blue Hills Detachment – meeting request
- e. R.M. of Ste. Anne – STARS Rescue Contribution request – refer to budget
- f. Westman Opportunities Leadership Group - participation request- refer to budget
- g. Southwest Horizon School Division – AGM
- h. MB Municipal Relations – Basket funding recalculation

Information was received from MB Municipal Relations that the 2016 Census population numbers that were used to calculate the 2017 Municipal Operating grant has been revised to reflect the 2011 Census boundaries. The 2017 operating grant will be recalculated and a retroactive adjustment will be made in 2018 payment. The revised population numbers will be used to calculate future years' grant payments.

- i. MB Highway Traffic Board – notice of hearing

9. Building Permits

10. By-Laws

11. General Business

- a. Policies
- b. Reports
 - i. Public Works Report

The Public Works meeting of February 8th, 2018 was reviewed.

Resolution No. 2018-024

Moved by Councillor W. Tanguay: Seconded by Councillor G. Williams

WHEREAS the public tendering process has been completed for the loading, hauling and stockpiling of 10,000 cubic yards of crushed gravel from Speers Pit to locations within the Municipality of Souris-Glenwood;

AND WHEREAS nine tenders were received and reviewed;

AND in accordance with the municipality's Purchasing Policy No. 04-2015;

BE IT RESOLVED that Council hereby awards the tender of Rogers Custom Contractors in the amount of \$9.00 per cubic yard.

CARRIED

- ii. Committee Reports

Resolution No. 2018-025

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

BE IT RESOLVED, that Council sit as a "Committee of the Whole" in camera to discuss personnel items.

And Further Be It Resolved that all matters discussed in camera be kept confidential until such matters are discussed in an open council meeting.

CARRIED

Resolution No. 2018-026

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

BE IT RESOLVED, that the Council resume the regular meeting.

CARRIED

Resolution No. 2018-027

Moved by Councillor M. Gillis: Seconded by Councillor G. Williams

WHEREAS Council for the Municipality of Souris-Glenwood agreed to review staff salaries annually;

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize the salaries to be paid to Municipality of Souris-Glenwood staff effective January 1st, 2018 as per recommendations of the Personnel Committee as attached; **AND FURTHER BE IT RESOLVED** that the Personnel Committee will review of all salaries for the year of 2019 prior to December 31st, 2018.

CARRIED

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Bridge Construction
- Complex Board
- Crescent Avenue Construction
- Beautification Committee
- Souris Glenwood Foundation
- Vet Clinic Board
- Airport Commission
- Cromer Dam Project Committee
- Souris Valley Recreation Commission

iii. C.A.O. Report

- 1) Crescent Avenue Renewal Project- Sidewalk replacement

Resolution No. 2018-028

Moved by Councillor S. Denbow: Seconded by Councillor G. Williams

WHEREAS the Crescent Avenue Renewal Project will require that the sidewalk along the frontage of each business be replaced up to the edge of each building;

AND WHEREAS a portion of this replacement will be on private property, varying areas on each property;

AND WHEREAS it is deemed desirable for the completion of the sidewalk be included as one pricing project;

THEREFORE BE IT RESOLVED that Council includes the cost of sidewalk on private property in the total cost of the project;

AND FURTHER BE IT RESOLVED that each property owner is responsible for future maintenance and repairs for the portion of sidewalk on private property.

CARRIED

- 2) AMM 2018 Mayors, Reeves & CAO's meeting

Resolution No. 2018-029

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

BE IT RESOLVED that Council authorizes the Mayor and CAO to attend the AMM Mayors, Reeves, and CAOs Western District Meeting to be held in Brandon, MB on Tuesday, April 10th, 2018 with expenses incurred be paid in accordance with By-law No. 03-2015.

CARRIED

- 3) Manitoba EMO–2018 Flood Seminar March 13th -Brandon

- 4) MB Urban Forestry Workshop

Resolution No. 2018-030

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that Council authorizes 2 delegates to attend the Manitoba Urban Forestry Workshop to be held in Portage la Prairie on Wednesday, March 14th, 2018 with expenses incurred be paid in accordance with By-law No. 03-2015.

CARRIED

- 5) ARBI - 2018 Conference – Councillor Goodwill attended

- 6) Manitoba Weed Supervisors Association Seminar – Tabled

- 7) MWWA – Conference attendance

Resolution No. 2018-031

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize Donald Bodin, Darcy Dunbar and Conrad Matiwsky to attend the MB Water

and Wastewater Assoc. 2018 Annual Conference from February 25-28, held in Brandon, MB registration and expenses incurred be paid in accordance with By-law No. 04-2015.

CARRIED

12. Unfinished Business

a. FCM – 2018-2019 Membership

Resolution No. 2018-032

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED, that the Council for the Municipality of Souris-Glenwood authorizes a contribution in the amount of \$58.93 to Legal Defense Fund included with the 2018-2019 annual Federation of Canadian Municipalities (FCM) membership renewal.

CARRIED

b. Variation Order 2018-01 – 207 Oak Avenue West

Resolution No. 2018-033

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorizes the approval of the application of Ursula Eissner and Jan Eissner

- Variation Application Order No. 2018-01

a) To permit a variation of non-conformity (Section 51(3) *Manitoba Planning Act* in a “RT” Residential (Two) Family Zone

To allow the construction of a permanent storage garage to replace an existing non-conforming temporary storage building

With the following conditions:

- 1) That building is approved for storage only and any change of use must be approved by Council resolution;
- 2) All building permits be applied and approved prior to construction;
- 3) That all applications and costs subject to this order will be the responsibility of the applicant.

Location: Lots 1-4 Block 104 Plan 45 - 207 Oak Avenue West

CARRIED

c. Conditional Use Order 2018-01–Subdivision File No.4449-17-7892

Resolution No. 2018-034

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorizes the approval of the application of Evelyn Mary Bowles

- Conditional Use Application Order No. 2018-01

To authorize the development of a non-farm dwelling in an “AG” Agricultural zone as required for proposed Subdivision Application File # 4449-17-7892

Location: NW 07 – 08 – 20 WPM

CARRIED

13. Notice of Motion

14. Adjournment

Resolution No. 2018-035

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Regular meeting of Council does now adjourn at 11:17 p.m. to meet again on Tuesday, February 27th, 2018 at 7:00 p.m.

CARRIED

Mayor Darryl Jackson

CAO Charlotte Parham