

Municipality of Souris-Glenwood

REGULAR COUNCIL MEETING - MINUTES

Tuesday, May 8th, 2018

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, May 8th, 2018 at 7:00 p.m.

Members Present: Mayor Darryl Jackson, Councillors Sandra Denbow, Darcy Gerow, Mark Gillis, Joseph Goodwill, William Tanguay, Gerald Williams and CAO Charlotte Parham

Access TV: Present

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2018-082

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

- a. Regular Meeting – April 17th, 2018

Resolution No. 2018-083

Moved by Councillor: M. Gillis: Seconded by Councillor G. Williams

BE IT RESOLVED that the minutes of the Regular Meeting of Council held April 17th, 2018 be adopted as circulated.

CARRIED

4. Matters Arising from the Minutes

5. Hearings

6. Delegations

- a. RCMP - Blue Hills Detachment

Cpl Shona Frizzley and Const Warren Picton of the Blue Hills Detachment attended the meeting to update Council on activity within the Souris Detachment. The priority issues the detachment is focusing on are traffic safety and infractions, communication and community education, which will include some public presentations. Phone and internet scams have been active. The COPP have been very effective in reporting activity when on patrol. Speed limits entering town were discussed and will be investigated further. The officers acknowledged the community's assistance during the recent fire emergencies within the municipality. Mayor Jackson thanked the delegation for attending the meeting.

7. Finance

- a. Approval of Accounts to May 8th, 2018

Resolution No. 2018-084

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment of list of accounts to May 8th, 2018 represented by Cheque Nos. 10004225 to 10004282 and payroll direct deposit dated April 27th, 2018 for a total of \$569,154.76.

CARRIED

8. Correspondence

- a. AMM – *Information* - News Bulletin – April 25th, 2018
- June District Meeting - June 15th, Pierson, MB
- b. Larry Maguire - Annual Golf Tournament - Information
- c. Minister of Municipal Relations - Green Team Funding

2018 Green Team funding approval was received from Minister of Municipal Relations for 2 students for the Public Works Department. Victoria Park, Souris Valley Recreation and the Heritage Club also received funding.

9. Building Permits

- a. 2018-02 - Lot 7 Plan 47774 Construction of Single Family Dwelling

Resolution No. 2018-085

Moved by Councillor W. Tanguay: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2018-02 – Lot 7 Plan 47774 – 182 9th Avenue West – Construction of Single Family Dwelling.

CARRIED

- b. 2018-03 - Lot 4 Plan 48101 Addition to existing single family dwelling

Resolution No. 2018-086

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2018-03 – Lot 4 Plan 48101 – 73 Glenwood Street North – Addition to existing Single Family Dwelling.

CARRIED

- c. 2018-04 - Lot 15 Block 104 Plan 45 Construction of Garage/Storage Shed

Resolution No. 2018-087

Moved by Councillor W. Tanguay: Seconded by Councillor G. Williams

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2018-04 – Lot 15 Block 104 Plan 45 – 207 Oak Avenue West – Construction of Garage/Storage Shed

With the following Conditions: That building is utilized for storage only and change of use must be approved by resolution of Council.

CARRIED

- d. 2018-07 and 2018-08 – NE 16 – 8 -21 WPM Lot 1 Plan 55630

Resolution No. 2018-088

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following building permit as recommended by the Building Inspector:

2018-07 and 2018-08 – NE 16 – 8 -21 WPM Lot 1 Plan 55630 –

Installation of: 2018-07 – Substation Control Building

2018-08 – Electrical Switchgear Building

CARRIED

10. By-Laws

11. General Business

- a. Policies
- b. Reports

i. Public Works Report –

Resolution No. 2018-089

Moved by Councillor W Tanguay: Seconded by Councillor J. Goodwill

BE IT RESOLVED that Council sit as a “Committee of the Whole” in camera.
AND FURTHER BE IT RESOLVED that all matters discussed in camera be kept confidential until such matters are discussed in an open council meeting.

CARRIED

Resolution No. 2018-090

Moved by Councillor M. Gillis: Seconded by Councillor S. Denbow

BE IT RESOLVED that Council resume the regular meeting.

CARRIED

a. May 3rd, 2018 Public Works Committee meeting was reviewed

- 1) Tender acceptance
 - a) Zero-turn Mower

Resolution No. 2018-091

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

WHEREAS the Municipality of Souris-Glenwood approved to purchase a zero-turn mower in the 2018 Financial Plan:

AND WHEREAS tendering process was followed;

BE IT RESOLVED that the Municipality of Souris-Glenwood accept the quote from Souris Sales & Service for a 2018 Husqvarna Z560X 31 HP 61 inch Zero turn mower at \$12,000.00, plus applicable taxes

CARRIED

- b) Trucks

Resolution No. 2018-092

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

WHEREAS the Municipality of Souris-Glenwood approved to purchase one truck for Public Works Department and one truck for the Fire Department in the 2018 Financial Plan:

AND WHEREAS tendering process was followed;

BE IT RESOLVED that the Municipality of Souris-Glenwood accept the quote from Hartney Machine & Motors Ltd for the following:

- Public Works Department – 2018 Ford F150 XLT Extended Cab 4x4 at \$34,514.00
- Fire Department - 2019 Ford F350 XLT Crew Cab 4x4 at \$42,911.00

plus applicable taxes

CARRIED

- c) Paving

Resolution No. 2018-093

Moved by Councillor W. Tanguay: Seconded by Councillor S. Denbow

WHEREAS the Municipality of Souris-Glenwood approved to replace sidewalk on 1st Street South – south of Crescent Avenue to Park entrance in the 2018 Financial Plan:

AND WHEREAS tendering process was followed;

BE IT RESOLVED that the Municipality of Souris-Glenwood accept the quote from Profile Paving to asphalt the above sidewalk for the sum of \$17,875.00 plus G.S.T.

CARRIED

- 2) Drainage Works License Applications

Resolution No. 2018-094

Moved by Councillor G. Williams: Seconded by Councillor M. Gillis

BE IT RESOLVED that the Municipality of Souris-Glenwood approve the request by David Kohut Ltd for proposed drainage works for the installation of tile drainage on at N½ 15 - 07 – 21W subject to the approval of an Application for Licence to construct Water Control Works from Manitoba Sustainable Development.

FURTHER BE IT RESOLVED that all drainage activities must fall under the guidelines as set out by Manitoba Sustainable Development.

CARRIED

Resolution No. 2018-095

Moved by Councillor J. Goodwill: Seconded by Councillor D. Gerow

BE IT RESOLVED that the Municipality of Souris-Glenwood approve the request by David Kohut Ltd for proposed drainage works for the installation of tile drainage on at N½/SW¼ 16 - 07 – 21W subject to the approval of an Application for Licence to construct Water Control Works from Manitoba Sustainable Development. **FURTHER BE IT RESOLVED** that all drainage activities must fall under the guidelines as set out by Manitoba Sustainable Development.

CARRIED

Resolution No. 2018-096

Moved by Councillor J. Goodwill: Seconded by Councillor W. Tanguay

BE IT RESOLVED that the Municipality of Souris-Glenwood approve the request by David Kohut Ltd for proposed drainage works for the installation of tile drainage on at E½ 11 - 07 – 21W subject to the approval of an Application for Licence to construct Water Control Works from Manitoba Sustainable Development. **FURTHER BE IT RESOLVED** that all drainage activities must fall under the guidelines as set out by Manitoba Sustainable Development.

CARRIED

Resolution No. 2018-097

Moved by Councillor G. Williams: Seconded by Councillor W. Tanguay

WHEREAS the Municipality of Souris-Glenwood deems it necessary to replace the existing timber bridge located at RD 129W between 43N and 44 N (1.5 miles north of PTH 2) over Plum Creek with;

three (3) 2400mm x 20m 2.8 GA Galvanized Hel-cor Culverts

BE IT RESOLVED that Licence to Construct application be made to Manitoba Sustainable Development for approval for the above listed Municipal Water Control Works.

CARRIED

3) Staff – Amendments

Resolution No. 2018-098

Moved by Councillor W. Tanguay: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize staff salary adjustments as per recommendations of the Personnel Committee as attached.

***Recorded vote was requested by Councillor M. Gillis

D. Jackson - yes, M. Gillis - no, G. Williams - yes, S. Denbow - no, D. Gerow - yes, W. Tanguay - yes, J. Goodwill - yes

CARRIED

ii. Committee Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Cromer Dam Project
- Complex Board
- Parks Board
- Fire Department
- Community Development Corporation
- Tourism Committee

iii. C.A.O. Report

1) Summer Staff

Resolution No. 2018-099

Moved by Councillor W. Tanguay: Seconded by Councillor S. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorize the hiring of staff as per recommendations of the Personnel Committee as attached.

CARRIED

12. Unfinished Business

- i. Drainage Works – E 30-7-19W - Tabled
- ii. Approval 2015 Municipality of Souris-Glenwood Audit Report

Resolution No. 2018-100

Moved by Councillor D. Gerow: Seconded by Councillor M. Gillis

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve the Consolidated Financial Statements for the year ended December 31, 2015, as prepared by the municipal audit firm, MNP LLP.

CARRIED

- iii. Souris Plaindealer – request for placement of newspaper boxes
Tabled - further information required

13. Notice of Motion

14. Adjournment

Resolution No. 2018-101

Moved by Councillor S. Denbow: Seconded by Councillor M. Gillis

BE IT RESOLVED that the Regular meeting of Council does now adjourn at 9:06 p.m. to meet again on Tuesday, May 22nd, 2018 at 7:00 p.m.

CARRIED

Mayor Darryl Jackson

CAO Charlotte Parham