

# Municipality of Souris-Glenwood

## REGULAR COUNCIL MEETING - MINUTES Tuesday, January 8<sup>th</sup>, 2019

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, January 8<sup>th</sup>, 2019 at 7:00 p.m.

**Members Present:** Mayor Darryl Jackson, Councillors Sandra Denbow, Donald Brown, Detlef Eissner, Darcy Gerow, William Tanguay and CAO Charlotte Parham

**Regrets:** Councillor Todd Walker  
**Access TV:** Present

### 1. Call to Order

### 2. Adoption of the Agenda

#### **Resolution No. 2019-001**

Moved by Councillor D. Brown: Seconded by Councillor S. Denbow

**BE IT RESOLVED** that the agenda be adopted as presented.

**CARRIED**

### 3. Adoption of the Minutes

- a. Regular Meeting – December 11<sup>th</sup>, 2018

#### **Resolution No. 2019-002**

Moved by Councillor: D. Eissner: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the minutes of the Regular Meeting of Council held December 11<sup>th</sup>, 2018 be adopted as circulated.

**CARRIED**

### 4. Matters Arising from the Minutes

### 5. Hearings

### 6. Delegations

### 7. Finance

- a. Approval of Accounts to December 31<sup>st</sup>, 2018

#### **Resolution No. 2019-003**

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood approve for payment of list of accounts to December 31<sup>st</sup>, 2018 represented by Cheque Nos. 10005049 to 10005156 and payroll direct deposit dated December 21<sup>st</sup>, 2018; for a total of \$ 444,652.71.

**CARRIED**

- b. 2017 Consolidated Financial Statement

#### **Resolution No. 2019-004**

Moved by Councillor D. Gerow: Seconded by Councillor D. Eissner

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood approve the Consolidated Financial Statement for the year ending December 31, 2017 as prepared by municipal audit firm, MNP LLP.

**CARRIED**

## 8. Correspondence

- a. Canadian Pacific – Rail Safety – information
- b. MB Intergovernmental Affairs – Federal Gas Tax Allocation

Notice was received from MB Intergovernmental Affairs advising the Federal Gas Tax allocations for the next 5 year period (2019-2023). The allocation for Municipality of Souris-Glenwood is: 2019/2020 and 2020/2021 - \$137,878 each year, 2021/2022 and 2022/2023 - \$144,145 each year and 2023/2024 - \$150,413.

- c. Souris River Watershed District Meeting – January 30, 2019 - Hartney

## 9. Building Permits

### 10. By-Laws

- a. By-Law No. 19-2018 – Revise Water and Sewer Rates

#### **Resolution No. 2019-005**

Moved by Councillor D. Brown: Seconded by Councillor S. Denbow

**BE IT RESOLVED** that By-law No. 19-2018 (as amended), being a by-law to revise water and sewer rates within the municipality, be given 2<sup>nd</sup> reading.

**CARRIED**

#### **Resolution No. 2019-006**

Moved by Councillor W. Tanguay: Seconded by Councillor D. Eissner

**BE IT RESOLVED** that By-law No. 19-2018 (as amended), being a by-law to revise water and sewer rates within the municipality, be given 3<sup>rd</sup> reading.

Recorded Vote:

D. Jackson- yes, S. Denbow – yes, D. Brown- yes. D. Eissner – yes,  
D. Gerow – yes, W. Tanguay- yes

**CARRIED**

## 11. General Business

- a. Reports
  - i. Public Works Report – December 20<sup>th</sup>, January 3<sup>rd</sup>, meeting reviewed
    - a) Pedestrian Crosswalk System

#### **Resolution No. 2019-007**

Moved by Councillor W. Tanguay: Seconded by Councillor D. Gerow

**WHEREAS** the Municipality of Souris-Glenwood deems it necessary to install Flashing Beacon Pedestrian Crosswalk System at the Crosswalk located on 1<sup>st</sup> Street South (Hwy 22) at Crescent Avenue East for the safety of pedestrians and motorists;

**AND WHEREAS** pricing has been obtained from suppliers as per municipal purchasing policy;

**BE IT RESOLVED** that the quote from Airmaster Signs in the amount of \$6,087.18 plus applicable taxes be accepted;

**AND FURTHER BE IT RESOLVED** that application be made to Manitoba Infrastructure to cost share the above expense on a 50 % cost-shared basis.

**CARRIED**

- b) Enbridge Approach

#### **Resolution No. 2019-008**

Moved by Councillor D. Gerow: Seconded by Councillor W. Tanguay

**BE IT RESOLVED** that the request for an access approach by Enbridge Pipelines Inc (Evolve Surface Strategies Inc) to access the

SE 14 – 8 – 21 W be approved with the following conditions:

- a. Subject to the issuance of Licence to construct Water Control Works from Manitoba Conservation and Water Stewardship
- b. That all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Water Stewardship

- c. All costs incurred for the license and installation of said approach will be the responsibility of the property owners.

**CARRIED**

ii. Committee Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Fire Department
- Finance Committee
- Glenwood & Souris Memorial Complex
- Personnel and Policy Committee

**Resolution No. 2019-009**

Moved by Councillor D. Brown: Seconded by Councillor S. Denbow

**BE IT RESOLVED**, that Council sit as a “Committee of the Whole” in camera.

**And Further Be It Resolved** that all matters discussed in camera be kept confidential until such matters are discussed in an open council meeting.

**CARRIED**

**Resolution No. 2019-010**

Moved by Councillor D. Eissner: Seconded by Councillor W. Tanguay

**BE IT RESOLVED**, that the Council resume the regular meeting.

**CARRIED**

**Resolution No. 2019-011**

Moved by Councillor S. Denbow: Seconded by Councillor D. Brown

**WHEREAS** Council for the Municipality of Souris-Glenwood agreed to review staff salaries annually;

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize the salaries to be paid to Municipality of Souris-Glenwood staff effective January 1<sup>st</sup>, 2019 as per recommendations of the Personnel Committee as attached.

**AND FURTHER BE IT RESOLVED** that the Personnel Committee will review of all salaries for the year of 2020 prior to December 31<sup>st</sup>, 2019.

**CARRIED**

iii. C.A.O. Report

1) 2019 Interim Budget

**Resolution No. 2019-012**

Moved by Councillor D. Eissner: Seconded by Councillor D. Gerow

**WHEREAS** in accordance with Section 163 of The Municipal Act, the Council for the Municipality of Souris-Glenwood has prepared estimates of all operating and capital expenditures of the said Municipality for the period January 1st, 2019 until adoption of the Annual Financial Plan;

**THEREFORE BE IT RESOLVED**, that the Council for the Municipality of Souris-Glenwood adopt the following Interim Operating Budget for the period January 1st, 2019 until the Annual Financial Plan:

General Operating Fund

General Government Services	\$200,000.00
Protective Services	\$100,000.00
Transportation Services	\$450,000.00
Environmental Health Services	\$100,000.00
Public Health & Welfare Services	\$ 10,000.00
Environmental Development Services	\$ 25,000.00
Economic Development Services	\$ 50,000.00
Recreation & Cultural Services	\$150,000.00
Fiscal Services	\$100,000.00
Contribution to Capital	<u>\$300,000.00</u>
	<u>\$1,485,000.00</u>

<u>Utility Operating Fund</u>	
Utility Operating	\$200,000.00
Contribution to Capital	<u>\$100,000.00</u>
	<u>\$300,000.00</u>

**CARRIED**

**12. Unfinished Business**

**13. Notice of Motion**

**14. Adjournment**

**Resolution No. 2019-013**

Moved by Councillor W. Tanguay: Seconded by Councillor D. Eissner

**BE IT RESOLVED** that the Regular meeting of Council does now adjourn at 8:55 p.m. to meet again on Tuesday, January 22<sup>nd</sup>, 2019 at 7:00 p.m.

**CARRIED**

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Mayor Darryl Jackson

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CAO Charlotte Parham