



Position Posting Feb. 04, 2022

Full Time Permanent Public Works Foreman – Start immediately

The Municipality of Souris-Glenwood is seeking a highly motivated individual with excellent leadership skills for the position of Public Works Foreman. This is a working supervisory position reporting to the Operations Manager, and Chief Administrative Officer. The Foreman is responsible to coordinate; supervise and assist with daily operations of the Urban and Rural Public Works Department.

A detailed job description including the function, duties, responsibilities, authority as well as skills and abilities will be made available to applicants upon request or can be viewed on our website at www.sourismanitoba.com

Essential qualifications include:

- Grade 12, GED, or Mature High School Diploma
- Experience supervision of staff (minimum of 5 permanent staff)
- Experience operating, maintaining, and repair of maintenance municipal equipment
- Proficient in Microsoft Office, e-mail, and internet with ability to learn new technology
- Must hold a minimum current Class 3 Driver's Licence
- Experience with Client Service and Public Relations
- Understanding of and experience using GIS systems and GPS equipment and programs
- Physically capable to perform duties as assigned

Preference will be given to those candidates that possess the following:

- Minimum 3-5 years Management Experience in a municipal environment
- Post-secondary education in construction,
- Water Distribution 1 Certification
- Knowledge of preventative maintenance programs and conditions monitoring Asset Management Programs is desirable
- Additional training or safety certificates would be an asset

This is a permanent, full-time supervisory opportunity with duties performed at various outdoor locations with some office duties included. Duties to commence immediately. Position open until filled. **Only those receiving interviews will be contacted.**

Interested candidates should submit their cover letter and resume clearly indicating how you meet the above qualification and references to:

Municipality of Souris-Glenwood
Attn: Charlotte Parham, CAO
100 2nd St S. P.O. Box 518
Souris, MB R0K 2C0
Fax: 204-483-5203 Email: sg.cao@mtsmail.ca